



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 19<sup>th</sup> May 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Odette Little [Mayor], Kelvin Baker, Allan Davies, Hazel Evans, Pauline Evans, Alan Jones, Peter Lewis, Gareth Williams, Clerk: Stella Jones.

**1. 05/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllrs Cefin Evans & Maureen Webley.

**2. 05/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans 9.2.05/16 vii, vii,ix,x. S/O , Cllr G Williams – 9.2.05/16.ii, 9.5.05/16 also Matters Arising 9.2.02/16

**3. 05/16 Heddlu / Police** – Council was informed that there had been some smoking of illegal substances in the Castle

**4. 05/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 21.04.16 / To approve the Minutes of the Monthly Meeting on**

**21.04.16 –** These were accepted as a true and correct record

Proposed by Cllr H Evans

Seconded by Cllr P Evans

**5. 05/16 Materion yn codi / Matters arising**

Ref 12.i.b)02/14 Town Road Improvement Scheme – nothing to report

Ref 10.02/15 Cawdor Hall – Builders had requested that a Councillor along with Alan Thomas to go through the final Snagging – Cllr Peter Lewis was proposed

Ref 11.09/15 Market Hall Units – It was agreed that as no interest was being shown in the units at present that they be offered as Pop up Shops

Ref 9.2.02/16Toilets – Ultima cleaning had been in to steam clean the toilets at a cost of £140+VAT according to Jean Williams the Company had stated that the floor tiles were porous Clerk to ask them if she could have this in writing. -

Ref 11.ii.04/16 Broken tree in Castle – Jill Sutton was going to check up on this

**6. 05/16 Gohebiaeth / Correspondence**

i. Amnest Teiars a Gwastraff / Waste & Tyre Amnesty on Wednesday 1<sup>st</sup> June 8am – 1pm Ysgol Caerfelyn Pencader

ii. Transforming Mental Health Services

iii. OVW – Carmarthenshire Area Committee request for use of Cawdor Hall - *agreed*

iv. e-mail – SNN/00215 - New development rear of Ebenezer Street, Newcastle Emlyn, SA38

v. e-mail – OVW – Commissioner's Newsletter – *circulated*

vi e-mail – CCC – Cyfarfod Fforwm Cyswllt 24.05.16 Liaison Forum

vii. e-mail – CCC – Planning Applications 18.04.2016 - 22.04.2016 – *circulated*

viii e-mail – Suzanne Munn – plug for upper room – *circulated*

ix. e-mail – CCC – Planning Applications 25.04.2016 - 29.04.2016 – *circulated*

x. e-mail – Traws Link Cymru news

xi.e-mail – CCC – Planning Applications 02.05.2016 - 06.02.2016 – *circulated*

xii. e-mail – Brian Mumby - Systems Manager with Dyfed Powys Police

xiii. e-mail – Jill Sutton – Fair Trade signs – *circulated*

xiv. e-mail – OVW – Invitation from the Future Generations Commissioner for Wales – *circulated*

xv. e-mail – Melanie Davies - Attics

xvi. e-mail – CCC – Planning Applications 09.05.2016 - 13.05.2016 – *circulated*

xvii. e-mail – Invitation from the Future Generations Commissioner for Wales – *circulated*

xviii. e-mail – OVW – recall of New Financial Regulations - Model Financial Regulations Wales Updated January 2016 – *circulated*

xix. The Centenary Fields Programme

xx. CCC – Councillors Code of Conduct – 2<sup>nd</sup> & 16<sup>th</sup> June 2016 between 5:45 & 8:30 at County Hall, Carmarthen

xxi. Ysgol Gyfun Emlyn – Confirmation of School Letting for Mayor Making

Signed \_\_\_\_\_ Date \_\_\_\_\_

xii. e-mail – Pamela Gaunt – stating that another sign had gone missing from the Castle Grounds – Clerk to check with Wyn which sign he found in the river.

**7. 05/16 Adroddiadau Pwyllgorau / Committee Report**

Communications Officer Report – A meeting is to be arranged between the Tourist Information, Emlyn Arms and Cllr A Jones regarding the contract it was agreed that this should be left until there had been a meeting between the afore mentioned. The CO asked for a Meeting in Progress sign and Do Not Disturb for the Committee Room – this was agreed to. Bookings are coming in for the hire of the Court Yard. She was also in discussion with crafters to arrange Pop Up shops as there was no interest in the units at present.

**8. 05/16 Ceisiadau Cynllunio / Planning Applications**

W/33768 – Mr P Elliot, Penlan Villa, Penlan Terrace, NCE SA38 9HL – erection of garage & studio in the roof Space – *no observations*  
 W/33814 – Mr Robert Chadzy, Chadzy’s Yard, Aberarad, NCE. SA38 9DQ – demolition of an existing building uses for Shop display & storage purposes(attached to the shop and offices) replacement with a larger building on same site which will be used for display, storage and a small café – *no observations*

**9. 05/16 Materion Ariannol / Financial Matters**

1. Audited Accounts - to receive and adopt audited accounts following internal audit – these were unanimously accepted

2. Invoice

i.	Wyn Davies, Handyman(24/04/16 – 18/05/16).....	£422.00
ii.	J Williams Toilet cleaning(April) .....	£217.00
iii.	Cleaning materials .....	nil
iv.	Nerys Davies .....	£ Permission to pay as invoice comes in
v.	HMRC .....	£62.55 [ underpayment owing]
vi.	Vision ICT .....	£156.00
vii.	H Evans [Window Cleaning Cawdor Hall].....	£30.00
viii.	Stella Jones [WHDarby Bar & Ribbon MM & engraving].....	£12.11
ix.	Stella Jones [Certificates & frames for MM] .....	£21.00
x.	Stella Jones [unpaid salary increase] .....	£21.74
xi.	Menter Gorllewin Sir Gar [printing MM] .....	£20.00
xii.	Harlequin Press [printing invitations] .....	£64.80
xiii.	AON Insurance .....	£4,480.59
xiv.	Trefhedyn .....	£36.00

3. S/O

i.	LAS [4weeks] .....	£43.92 due on 25/05/16
ii.	Dwr Cymru/WW.....	£29.50
iii.	Clerk’s Salary .....	£335.96
iv.	BT .....	£18.27
v.	SWALEC .....	£25.00
vi.	PLUS NET .....	£24.00

4. Credit

i.	Unit 4 [Rental] .....	£216.67
ii.	Precept.....	£8,551.11
iii.	<u>Rental of Courtyard, Cawdor Hall</u>	
iv.	Slimming .....	£40.00
v.	LOAF .....	£50.00
vi.	CRAFT.....	£25.00

5. Requests for Financial Assistance -

Gŵyl Fwyd CNE - £100

**10. 05/16 Materion Angen Trafodaeth / Matters for Discussion**

Dim / None

**11. 05/16 Sylwadau’r Cynghorwyr / Councillors’ Comments**

1. Cllr Alan Jones – stated that he was interested in purchasing the slabs that were in the Courtyard before discussion commenced Cllr Jones left the meeting – Councillors agreed that the slabs should be valued before making a decision.
2. Cllr Allan Davies – a) there is a need for a sign showing the direction to the Town Centre – Cllrs stated that there were ones on the approach roads to the town  
 b) an update was given of options to getting a better internet signal at the Cawdor Hall – it was agreed that he should proceed in purchasing a better router

Signed \_\_\_\_\_ Date \_\_\_\_\_

3. Cllr Hazel Evans – a) CCC are going to clear the Himalayan Balsam & Japanese Knotweed on the new walk near the River.
4. Cllr Peter Lewis – a) stated that the clock was still not keeping time – Clerk to make enquiries with Cardigan TC as to who maintains their town clock.
5. Cllr Odette Little – stated that...
  - a) Graig Chapel are doing some repairs to the garage doors.
  - b) it had been arranged by Wyn to get the tree removed from the ford.
  - c) Wyn has removed the old rotted doors from the Library.
  - d) the gate is missing from the King George V Playing Fields.

The next monthly meeting will be held on Thursday 16<sup>th</sup> June 2016 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 10.05pm

Signed \_\_\_\_\_ Date \_\_\_\_\_