



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 19<sup>th</sup> October 2017 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Peter Lewis [Mayor], Kelvin Baker, Allan Davies, Cefin Evans, Hazel Evans, Alan Jones, Odette Little, Maureen Webley, Clerk: Stella Jones.

**1. 10/17 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr Barry Evans

**2. 10/17 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans – 9.2. S/O Clerk Salary.

**3. 10/17 Heddlu / Police** – Apologies

**4. 10/17 a) I Gymeradwyo Cofnodion Cyfarfod Misol 21.09.17 / To approve the Minutes of the Monthly Meeting held on 21.09.2017** –

Proposed by Cllr Alan Jones

Seconded by Cllr Maureen Webley

**5. 10/17 Materion yn codi / Matters Arising**

Ref 6.xvii.06/16 Outstanding CCTV – the outstanding work on the CCTV will be done as well as starting work on the Christmas lights. The machine will be in town on Sunday at 9am to check the anchor points.

Ref 11.10/16 Castle Lights & CADW – CADW have informed that they require two weeks' notice before any work can start on the cameras and lights. It was agreed to proceed with the work.

Ref 10.ii.10/16 Red Kiosk – nothing to report

Ref 11.b11/16 Town Pavements – shortage of gangs to do the work at present

Ref 12.2.06/17 Flower Troughs – work has been done on these and they are looking good

13.1.iii.07 Tourist Information – nothing has been heard from them

Ref 11.2.09/17 Litter Bins – Cllr H Evans stated that these are in place

Ref 11.3.09/17 Market Hall Sign – Cllr P Lewis stated that the sign was in place

Ref 11.6.xxxxxvi.09/17 Sign for Church Lane – Cllr H Evans stated that she had asked CCC for a sign

Ref 10.a.ii.06/17 Sign for Church & Playing Field – this has been placed on the wall at the entrance to Parc Hafan

Ref 11.4.iii.09/17 Fire Extinguishers – following enquiries Cllr A Jones stated that the Council was not obliged to supply fire extinguishers in the units

Ref 11.1.05/17 Tree in Castle Grounds – Stephen Edwards of CCC had informed the Clerk that he was going to make an official inspection on 2<sup>nd</sup> November

Ref 10.ii.09/17 Public Toilets Caretaker – Mr & Mrs J Long commenced duties on 24/09/2017

**6. 10/17 Gohebiaeth / Correspondence**

i. CCC – Christmas Lights – *form to be completed following checking of anchor points*

ii. Gwyl Gerdd Dant Dyffryn Teifi – asking for volunteer stewards

iii. email – CCC – Planning Applications 18.09.2017 - 22.09.2017 – *circulated*

iv. e-mail – Gareth Weale HT Installations Ltd - - *circulated*

v. email – CCC – Planning Applications 25.09.2017 - 29.09.2017 – *circulated*

vi email – PC Kelly Williams – transfer to new department – *Clerk to write to the Inspector of Police asking who the replacement will be and when will she be replaced*

vii. email – Mary Scott – *Cllr A Davies will look in to the website suggested[www.CountyOffice.org]*

viii. email – One Voice Wales Bwletin Newyddion /Bulletin September 2017 – *circulated*

Signed \_\_\_\_\_

Date \_\_\_\_\_

- ix. email – Local Democracy & Boundary Commission for Wales – *circulated*
- x. email – Hywel Dda Community Health Council Annual Report – *circulated*
- xi. email – Eiriol - Poster of awareness raising event – *circulated & noted*
- xii. email – CCC – Planning Applications 02.10.2017 - 06.10.2017 – *circulated*
- xiii. email – Wales Gov,- Review of the Electoral Arrangements for Carmarthenshire County Council – *circulated & noted*
- xiv. email – One Voice Wales News Bulletin September 201 – *circulated*
- xv. email – Wales Gov,- Consultation: Guidance for Principal Councils on the Review of Communities – *circulated*
- xvi. email – Stephen Edwards – tree in Castle Grounds – *visit on 2/11/17*
- xvii. email – CCC – Planning Applications 09.10.2017 - 13.10.2017 – *circulated*
- xviii. email – Mid & West Wales Fire & Rescue Service - Draft Corporate Plan – *circulated*
- xix. email – Menter Gorrlewin Sir Gar – Annual General Meeting 16/10/2017 – *circulated – attended by Cllr H Evans*
- xx. email – Wales Gov. – Review of the Community and Town Council Sector – *circulated*
- xxi. email – E S Leonard – Speed Check Volunteers – *thank them and they will be informed when training commences*
- xxii. email – OVW - Draft Budget | Welsh Tax Policy Report | Rates and Bands – *circulated*
- xxiii. email – Welsh Gov. – IRPW – Draft Annual Report
- xxiv. email – Stephen Pilliner CCC – *response to complaint*
- xxv. email – M&WWF&RS – Consultation on the draft Ceredigion PSB Local Well-being Plan – *circulated*
- xxvi. email – Jeff Kedward - Possible funding for new camera
- xxvii. email – CCC - Town & Community Councils Newsletter - October 2017 – *circulated*
- xxviii. email – Thomas Evans – Safe Routes in Communities 18/19 meeting date Nov 22/29?
- xxix. email – Equality, Local Government and Communities Committee – NEW CONSULTATION: Public Services Ombudsman (Wales) Bill – *circulated*
- xxx. email – CCC - Carmarthenshire Well-being Plan – commencement of consultation – *circulated & noted*
- xxxi. email –OVW - Burial Charges for Children – *circulated*
- xxxii. email CCC – Admission Forum Membership – *circulated*
- xxxiii. email – Julie Tucker – Community Printing – *circulated*
- xxxiv. email – OVW – Boundary Commission for Wales: Revised Proposals Report 2018 Review – *circulated*  
[ [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk) Published on 17<sup>th</sup> October will end on 11<sup>th</sup> December 2017]
- xxxv. email – Wendy Wooldridge – Fireworks Display in Castle Grounds – *permission granted*
- xxxvi. email – Thomas Evans CCC – Safe Routes in the Community Meeting
- xxxvii. email – Fire & Security Alarms Ltd – Service & Maintenance [cost of £70+VAT] – *it was decided that alarms should be checked every month and logged*
- xxxviii. email – Eiriol Workshops – *circulated*
- xxxix. email – Melanie Davies – response to query – *the Mayor proposes a meeting with her, the Clerk to ask the solicitors to view the Attic Theatre lease*
- xxxx. email – OVW - Understanding the Law Training - Carmarthen - Tuesday 24TH October 6.30-9pm

### **7. 10/17 Adroddiadau Pwyllgorau / Committee Report**

King George V Playing Field – the fireworks evening is organised the bonfire will be put together on the Sunday morning to prevent vandalism. The display would commence at 6.45pm

Cawdor Hall – with traders now occupying the units in the building it was decided that a clear access be allowed in to the Units. With the access to the units limiting the floor area of the gallery it was agreed that the rental for the space be reduced as follows £10 per hr, £25 per ½ day, £45 per day, £180 per week. The speed of the broadband is slow so Cllr A Davies to contact Plus Net to see what can be done about the speed. As people were using the kitchen facilities with out Payment so it was agreed that the committee room door should be locked at all times, anyone wanting tea making facilities they must hire the room for a fee - *it was agreed to go with the third option of replacing the door of unit 3 with a new one and repairing the sill of unit 4. It was felt it was a shame that people were viewing the display from outside the castle boundary.*

### **8. 10/17 Ceisiadau Cynllunio / Planning Applications**

**Cais Cynllunio–Ymqv nghori / Planning Application Consultation –**

None

### **9. 10/17 Materion Ariannol / Financial Matters**

D Bower – estimate for repair work on units – it was agreed to go for the third option - To supply and fit new door, lock and Handles in Unit 3; to make and fit new sill to window to Unit 4. Materials and Labour £717.00

#### **1. Invoice**

i.	Wyn Davies, Handyman(20/09/17 – / /17).....£	[permission granted to pay invoice when received]
ii.	J Long, Toilet cleaning(24/09/17 – 19/10/17) .....	£208.00
iii.	Sally Thomas[20 <sup>th</sup> Sept-16thOct 23hrs].....	£184.00
iv.	Sally Thomas[Router-£69, Telephone-£10].....	£79.00
v.	Joe Thomas [electricity] .....	£151.04
vi.	Joe Turner [sign] .....	£45.00
vii.	Wales Audit Office .....	£276.00

Signed \_\_\_\_\_

Date \_\_\_\_\_

**2. S/O**

LAS [4weeks] .....	£89.28	<i>due on 30/10/2017</i>
DWR CYMRU/WW[Oct].....	£79.00	
Clerk's Salary .....	£358.33	
BT (Oct) .....	£18.99	
PLUS NET .....	£24.00	
CCC Rates .....	£314.00	
SWALEC .....	£38.00	

**3. Credit**

**i. Rental of Courtyard, Cawdor Hall**

UNIT 1 .....	£156.00
UNIT 2 .....	£157.00
UNIT 3 .....	£000.00
UNIT 4 .....	£000.00

**ii. Rental for Gallery .....** £110.00

**4. Requests for Financial Assistance**

- i. Marie Curie Nurses in Carmarthenshire - £50
- ii. Henoed Adpar & Newcastle Emlyn - £150

**10. 10/17 Materion Angen Trafodaeth / Matters for Discussion**

None

**11. 10/17 Sylwadau'r Cynghorwyr / Councillors' Comments**

- 1. Cllr A Jones – asking if PCSO J Kedward could be given a key to access the CCTV camera in the Cawdor Hall – *agreed*
- 2. Cllr C Evans – the post at the Castle Entrance used to be lockable not so at present – *ask Barry Evans whether he can do something to remedy this*
- 3. Cllr H Evans – the Day Centre has now been cleared of CCC property all that is remaining now is the Town Council property so this needs moving – *Cllr Little stated that they could be put in her garage for temporary storage*

**12. 10/17 Date of next meeting**

The next monthly meeting will be held on Thursday 16th November 2017 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.15pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

