### Cyngor Tref Castellnewydd Emlyn



# **MINUTES**

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 28<sup>th</sup> July 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, <u>Present</u>:- Councillors:- Odette Little [Mayor], Kelvin Baker, Allan Davies, Cefin Evans, Hazel Evans, Pauline Evans, Alan Jones, Peter Lewis, Maureen Webley, Gareth Williams. Clerk: Stella Jones.

#### 1. 07/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence -

# 2. 07/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance 9.1.xii&iii 07/16 - Cllr Odette Little.

9.1.viii 07/16 & 9.2. S/O Clerk Salary - Cllr H Evans

9.1.vi. 07/16 - Cllr P Lewis

9.1.ii & 9.i.iii. - Cllr G Williams

3. 07/16 Heddlu / Police – Apologies. Clerk to get in touch and inform that cars parking in Woodburn Terrace are obscuring visibility for cars coming out at the junction. C.Cllr H Evans for information stated that double yellow lines have been painted on one side of the road at Blaenwern as a result cars are now parking on the other side and so CCC have entered a new order which should be in place in September to paint the double yellow lines on the other side of the road as well.

## 4. 07/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 16.06.16 / To approve the Minutes of the Monthly Meeting

<u>held on 16.06.2016</u> – These were accepted as a true and correct record

Proposed by Cllr K Baker

Seconded by Cllr A Davies

#### 5. 07/16 Materion yn codi / Matters arising

Ref 12.i.b)02/14 Town Road Improvement Scheme – Ceredigion has undertaken a consultation period to introduce the 20mph speed limit on their side of the road. CCC will install a bollard by Dairy Partners, a slow sign and external consultants are to make an evaluation of the section.

Ref 10.02/15 Cawdor Hall – Cllr P Lewis stated that he had reminded the builders of the outstanding work and they had stated that they would attend to it as soon as they could. Clerk to write a letter to also remind them of the outstanding work.

Ref 11.1.05/16 Courtyard Slabs – Cllr P Lewis stated that he had as yet not been able to arrange a mutually convenient time to proceed with the sale.

Ref 11.4.05/16 Town Clock – Cllr P Lewis stated that he was working on the clock and felt that it was keeping better time it was agreed with one abstention that he should continue with the work and that it should be reviewed again in September. Cllr Lewis also stated that there was no electricity supply going in to the clock.

Ref 6.xvii.06/16 Outstanding electrical work – the meter is now in place. John Thomas electrician has been in to fit a new Metal casing socket to replace the broken one as it was a Health & Safety issue. The matter of electricity supply for the Christmas Lights would need to be looked at

#### 6. 07/16 Gohebiaeth / Correspondence

i.	OVW – Or	ne Voice Wa	ıles Conferer	nce Saturday <sup>r</sup>	1st October	2016 - a	circulated –	Clerk state	ed that she l	hoped to a	attend
ij,	. e-mail – C	VW - Weds	s 22 June, 4-	7pm: 'More In	Common:	Cardiff fe	stival of act	ion to cele	brate the life	e of Jo Co	x' —
									-:-		

circulated & noted

iii. e-mail – OVW – Meet the Future Generations Commissioner 30/06/16 Quins Club, Carmarthen 2-4pm – *circulated* 

 $iv\ e\text{-mail}-OVW-Redesigning\ public\ services:\ The\ strategic\ importance\ of\ digital-\textit{circulated}\ \&\ \textit{noted}$ 

v. e-mail – CCC – Planning Applications 13.06.2016 - 17.06.2016 - circulated

vi e-mail – Bethan Williams – 'Tynged yr Iaith Sir Gâr' forum: 10am Saturday 17th of September, Yr Atom, Carmarthen – 2021 -The next Census: How will it be for Welsh communities and the language? – *circulated* & *noted* 

vii. e-mail - CCC - Planning Applications 20.06.2016 - 24.06.2016 - circulated

viii. e-mail – Model financial regulations Wales Final Version June 2016 – circulated Clerk & Finance Chairman to go through these & adapt to the needs of NCE TC

ix.e-mail - CCC - Planning Applications 27.06.2016 - 01.07.2016 - circulated

x. e-mail – Shelter Cymru Networking Event 13th July – circulated & noted

xi. e-mail – OVW – Redesigning public services: The strategic importance of digital – circulated

Sic	ıned	Date

xii. e-mail – Eiriol's quarterly newsletter – circulated xiii. e-mail – CCC – Planning Applications 04.07.2016 - 08.07.2016 – circulated xiv.e-mail - CCC - RDP LEADER programme for Carmarthenshire - Councillor Webley stated that the organisers had said that NCE was the only town where shop owners would not allow them to hold the event at their venue. xv. e-mail - OVW - Mark Drakeford sets out his plans for Welsh tax powers - circulated xvi. e-mail – CCC – Planning Applications 11.07.2016 - 15.07.2016 – circulated xvii. e-mail - Wales Gsi - Partnership for the Future Seminar - circulated xviii. e-mail – Local Government Ethical Framework – circulated xvix. e-mail – Huts open day 31.08.16 from 11am – 2pm – circulated [it was also stated that Maesllewelyn were holding an open day in the afternoon from 2-4pm] xx. e-mail - Insurance Act comes into effect 12th August 2016 - circulated xxi. e-mail – Treialon Castell Newydd Emlyn 18/08/2016 at 8am Cilfallen, Cwm Cou Sheepdog Trials xxii. e-mail – OVW – Consultation on draft Technical Advice Note 24: The Historic Environment – circulated xxiii. e-mail - CCC - Planning Applications - 18.07.2016 - 22.07.2016 - circulated xxiv. e-mail - OVW - Planning Law in Wales - Scoping Paper Summary - circulated xxv. Application Pack for Safe Routes in the Community Grant - circulated xxvi. email - OVW - Advice to Community and Town Councils on Working with Young People - circulated xxvii. Jean Williams – Mrs Williams stated that she would be away between Aug 20<sup>th</sup> and Sept 12<sup>th</sup> – Mayor Cllr Little

#### 7. 07/16 Adroddiadau Pwyllgorau / Committee Report

 a) <u>Communications Officer Report</u> – Cllr A Jones gave a verbal report as a written one had not been received – three crafters may be interested in renting a unit jointly. Following a lengthy discussion the following motions were put forward regarding terms of rental –

volunteered to open & close during this period and Cllr G Williams volunteered to clean - it was agree that these kind

- Proposal 1:- that it would be a pop-up shop for a week at £60, without paying a bond, with utilities on top of that also a deposit of £10 be paid for utilities. Proposer: Cllr G Williams Seconder: Cllr A Jones
- Counter Proposal:- Any one that does not rent a pop-up shop on a daily basis and anything over a two week period will be liable for a bond of £200. Proposer: Cllr H Evans Seconder: Cllr A Davies

The Counter proposal was carried by 6 votes to 3

offers would be accepted.

- b) Finance Report Meeting held on 25<sup>th</sup> July. A progress report was given following the meeting with the dentists regarding setting up of the Day Room in the Old Day Centre it was agreed that the Finance Committee should find out the set up costs as well as the running costs and report to full Council in September. The Code of Conduct was reviewed and proposed for adoption full council agreed to this. It was suggested that if there was a request for a pop-up shop in the units whilst they remain empty that we should offer these for £20 per day per unit this was agreed with the following amendment *subject to liability for rates to be assessed.* New china was needed for the Cawdor Hall ClIr O Little to bring prices for the Full Council meeting it was resolved to first of all look for mugs that the Council had with the Council crest on and report back in September. It was agreed as part of Nerys Davies' job description that she should be updating the web site, telephone number and authorisation to be given to her so that she could speak to ICT *authorisation was granted.* The telephone system needs connection, ClIr G Williams to be contacted regarding this. It was proposed to go out to tender to complete the work needed to bring CCTV up to full working order and put out in September the proposition was not accepted as ClIr G Williams volunteered to complete the work *Councillors agreed to meet on Sunday 7<sup>th</sup> August at 8am to carry out work.* It was stated that new CCTV signs were needed in town to comply with CCTV licence requirements *this was agreed*
- c) King George V Playing Field Cllr M Webley stated that a new constituted committee had been formed and she was happy to represent the Council on the Committee. Concern was expressed at the condition of some of the equipment. Nia ap Tegwyn of Menter is on board and was going to look for Grants available for improvements. On 17<sup>th</sup> September at 1.30pm they would be holding a 'Parti yn y Parc' an afternoon of activities. The committee had been given the sum of £1,000 by the Community Shop in town and some of this would be spent to purchase metal Litter Bins to replace the rotted wooden ones. The committee would also have a day of sprucing up the park, they were also looking to having businesses advertising on boarding or similar on the perimeter fence.

#### 8. 07/16 Ceisiadau Cynllunio / Planning Applications

None

#### 9. 07/16 Materion Ariannol / Financial Matters

1. Budget Sheet – this was discussed and copies distributed to Councillors.

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i.	Wyn Davies, Handyman(21/06/16 – 18/07/16)	£489.00
ii.	J Williams Toilet cleaning(June)	£210.00
iii.	Cleaning materials	£64.76
iv.	Nerys Davies	£384.00 Permission to pay
٧.	HMRC	
vi.	Peter Lewis	
vii.	Mayor's allowance	£800.00
Signed		Date

ıned	Date

Cofnodion Cyngor Tref Castellnewydd Emlyn – Newcastle Emlyn Town Council Minutes 28/07/2016

4. Cllr M 5. Cllr H The next mo	at the amount of work that has becaureen Webley – a) clearer signs were needed foors b) enquired what was happening the application due to end or committee  azel Evans – a) stated that Lloyds Bank town bratime in August	for the toilets – Clerk to purchase new ones to be placed on the grading Aldi – CC H Evans stated that the consultation 10 <sup>th</sup> August and the application would go to planning anch would be closing on a Thursday sometroller to Clerk to write a letter on behalf of the Council objecting September 2016 at The Cawdor Hall Committee Room,	intment on the on on
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3. Cllr P	H Evans stated that more was due		
	eter ∟ewis – a) enquired whether more work was	a mada mata ha da ma a mada da a a a a a a a a a a a	
	b) NCE Twinning would be going or		
Z. Gill C	would be opening next week.		Э
	lan Jones – a) enquired about payment of VAT -	<ul> <li>Clerk to make further enquiries</li> <li>arding the Mart Toilets – it was stated that it was hoped th</li> </ul>	nev
	ylwadau'r Cynghorwyr / Councillors' Co		
	recommendations		
i.	Adoption of Code of Conduct – this was recommendations	s formally adopted following the Finance Committee	
10. <u>07/16 l</u>	Materion Angen Trafodaeth / Matters for		
St Joh	n's Wales - <i>tabled</i>		
4. Reque	sts for Financial Assistance -		
	MMING WORLD		
	MMING POOL		
" N <i>A</i> ⊏1	" ITER CWM GWENDRAETH		
	AFTERS		
	al of Courtyard, Cawdor Hall .F	£50 00 ¥ 2	
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	3 [Rental]needed to be queried as rental should be £173.		
Unit	3 [Rental – deposit & rent]	£346.66	
	4 [Rental]	£216.67	
3. Credit			
	LEC		
	LECLEC		
	B	•	
PLU	S NET	£24.00	
	d's Salary		
	Cymru/WW		
Dwr	-	£84.72 due on 19/07/16	
LAS			
	Stella Jones[Back Pay]	£07.74	
LAS	Hazel Evans	CG7 74	
2. <u><b>S/O</b></u> LAS		£17.08	