



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18<sup>th</sup> May 2017 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Peter Lewis [Mayor], Kelvin Baker, Allan Davies, Cllr Cefin Evans. Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley, Clerk: Stella Jones.

The Mayor extended the Council's sympathy to Cllr Maureen Webley on the recent death of her partner Mr John Latter and asked for a minute's silence.

**1. 05/17 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – None

**2. 05/17 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans – 9.1.1iv. ,9.2. S/O Clerk Salary. Cllr O Little – 9.1.xii.

**3. 05/17 Heddlu / Police** – All matters were discussed in the AGM

**4. 05/17 a) I Gymeradwyo Cofnodion Cyfarfod Misol 20.04.17 / To approve the Minutes of the Monthly Meeting held on 20.04.2017** –

Proposed by Cllr H Evans

Seconded by Cllr K Baker

**5. 05/17 Materion yn codi / Matters**

Ref 6.xvii.06/16 Outstanding CCTV – Cllr A Jones stated that two new recorders to be purchased. Following the recommendation of the Police Commissioner the Clerk was advised to write to Inspector Mark Davies of Dyfed Powys Police for advice on the most suitable machines to be purchased and on this advice for Gareth Williams to go ahead and purchase.

Ref 7.06/16 Day Centre – the future – it was agreed that the remainder of the stuff that needed clearing from the communal Room would be done on the 8<sup>th</sup> June at 6.30pm

Ref 11.10/16 Castle Lights & CADW – Cllr A Jones stated that there was a slight delay with the installation and he was waiting to hear from CADW re permission to go ahead.

Ref10.ii.10/16 Adopt a Red Kiosk – Clerk stated that there was nothing to report at present

Ref.b.11/16 Town Pavements – CCC stated that they will look into trying to find funding for further improvements.

Ref 11.i.02/17 Crossing at the bottom of Emlyn School Hill – Cllr H Evans stated ???

Ref 11.3.i.03/17 Signs – the Clerk had answered the queries asked by H Parsons but had not heard anything further.

Ref 11.3.a) 07/16 Mart Car Park – Cllr H Evans stated that a Topographic Survey on the drains would need to be done before the work could commence.

**6. 05/17 Gohebiaeth / Correspondence**

- i. Llio Phillips (W Evans George) – *advice to Council to carry on with making an application with the Small Claims Court re Unit 4 debt*
- ii. email –Norman Gillan - ARQ 302596 - Proposed communications development at existing mast at Penlon Farm, Newcastle Emlyn - community consultation – *circulated*
- iii. email – CCC – Planning Applications 17.04.2017 - 21.04.2017 – *circulated*
- iv. FAS QUOTE for Bi-Annual Maintenance Contract – *agree*
- v. email – CCC – Planning Applications 24.04.2017 – 28.04.2017 – *circulated*
- vi email – Wales Audit Office – Letter from Anthony Barrett, Assistant Auditor General – *circulated*
- vii. email – opcc - Commissioner Community Funding – *circulated*
- viii. email – Jill Sutton – Fair Trade Day Saturday 13<sup>th</sup> May 2017 – *circulated*
- ix. email – CCC – Planning Application 01.05.2017 - 05.05.2017 – *circulated*
- x. email – Carmarthenshire Rights of Way Improvement Plan Workshop .. 11th May – *circulated*
- xi. email – OVW One Voice Wales: Bwletin Newyddion — *circulated*
- xii. email – OVW - Code of Practice on Workforce Matters (Two Tier Code) – Annual Monitoring Form – *circulated*

Signed \_\_\_\_\_ Date \_\_\_\_\_

- xiii. email – CCC – Public Notice – Waiting Restrictions and Street Parking (Rural 25) (HTTR-1446) – *circulated*
- xiv. email – One Voice Wales Bulletin April – *circulated*
- xv. email – OVW - National Assembly for Wales' Expert Panel on Assembly – *circulated* –
- xvi. email – OVW - National Development Framework for Wales - Newsletter April 2017 – *circulated*
- xvii. email – CCC Partners – Invitation to Community Champion Training
- xviii. email – Owen Phillips CCC – Wi-Fi Towns Initiative – *Week 19<sup>th</sup> June at 6.30pm*
- xix. email –OVW – Training – *circulated*
- xx. email – OVW - Model Local Resolution Protocol for Community and Town Councils - *circulated*
- xxi. One Voice Wales Representatives.
- xxii. Ysgol Gyfun Emlyn – Conditions of School Letting
- xxiii. CCC –Nomination of a Community Council Representative on the Carmarthenshire County Council Standards Committee – responses by 30/06/2017 – *Cllr Peter Lewis' name to go forward*
- xxiv. Ysgol Gyfun Emlyn Team Lightning – invitation to the 'FLL World Festival Sponsors' Evening' at the school on 23<sup>rd</sup> May from 6pm RSVP – by Friday 19<sup>th</sup> May – *Cllr Odette Little will attend*
- xxv. **Pamela Gaunt – Castle**
- xxvi. **FAS Engineer Report**
- xxvii. **Code of Conduct Training on either 29/6/17 or 06/07/17 at County Hall 6pm – Cllrs P Lewis & A Jones to attend**

### **7. 05/17 Adroddiadau Pwyllgorau / Committee Report**

- i. **Playing Field** – meeting was held on 3<sup>rd</sup> May, it was reported that a Parti yn y Parc would be held again this year on 9/09/2017. Volunteers are regularly picking up litter in the Park but can't get rid of the black bags – enquiries to be made
- ii. **Traders** – Feedback from the Vintage Day was very good – next meeting to be held in July. New Leaflets are to be produced – Huw Parsons of CCC is coming out regarding this.
- iii. **Food Festival** – This will be held on Saturday 10<sup>th</sup> June
- iv. Cawdor Hall – Cllr Alan Jones stated that Sally Thomas had made a request for a Chalk Board to advertise what's going on in the Cawdor Hall – permission was granted

### **8. 05/17 Ceisiadau Cynllunio / Planning Applications**

**Cais Cynllunio–Ymgynghori / Planning Application Consultation –**  
None

### **9. 05/17 Materion Ariannol / Financial Matters**

**QUOTE** from Matthew Douglas for 'vandal proof' framing and installation of Dragon Egg sign £69.50 - it was agreed to accept the quote.

1. **Finance Report** – this was presented and accepted

#### **2. Invoice**

i.	Wyn Davies, Handyman(20/04/17 – 14/05/17).....	£568.00
ii.	J Williams Toilet cleaning(April) .....	£.00 No invoice received
iii.	Hazel Evans [MM–Paper for Certificates].....	£10.99
iv.	Sally Thomas .....	£88.00
v.	Vision ICT .....	£156.00
vi.	Jean Williams [underpayment] .....	£26.00
vii.	ABS Fire Protection .....	£47.34
viii.	Harlequin Press [MM invitations].....	£64.80
ix.	Ysgol Gyfun Emlyn [hire of hall for Mayor Making Ceremony].....	£35.71
x.	Menter Gorllewin Sir Gar – Tafenni ar gyfer Seremoni Sefydlu'r Maer.....	£20.00
xi.	Odette Little - Fabric House – material for Mayor Making .....	£10.00

#### **3. S/O**

LAS [4weeks] .....	£89.28 due on 25/05/2017
Dwr Cymru/WW.....	£94.00
Clerk's Salary .....	£358.33
BT .....	£18.99
PLUS NET .....	£24.00
CCC Rates .....	£314.70
SWALEC .....	£38.00

#### **4. Credit**

Precept .....	£8,893.16
<u>Rental of Courtyard, Cawdor Hall</u>	
UNIT 4 .....	£.00

#### **5. Requests for Financial Assistance**

Gŵyl Fwyd CNE - £100

**10. 05/17 Materion Angen Trafodaeth / Matters for Discussion**

- a. Mart Toilets - Cllr H Evans stated that CCC would look into having the toilets open over the summer months.??
- b. Footpath to King George V Playing Field – Cllr H Evans stated that CCC had stated that the town owned the path, this needed to be looked into and placed on the Agenda of the next meeting.
- c. Co-option of New Councillors – no names had come forward
- d. Completion of Members Disclosure and Registration of Interests Form – Councillors were asked to complete these forms

**11. 05/17 Sylwadau'r Cynghorwyr / Councillors' Comments**

1. Cllr P Lewis – i. there is a tree in the castle grounds that is causing concern as it looks as if its dying – Clerk to get in touch with the Count Council tree expert to assess
2. Cllr H Evans – i. there is to be a waste amnesty in the Town Car Park in July.

The next monthly meeting will be held on Thursday 15<sup>th</sup> June 2017 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 10.45pm

Signed \_\_\_\_\_ Date \_\_\_\_\_