

# Cyngor Tref Castellnewydd Emlyn



Newcastle Emlyn Town Council

## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 21<sup>st</sup> January 2021 at 7.00pm on Zoom  
**Present:-** Mayor – Cllr Alan Jones, Councillors:- Allan Davies, Barry Evans, Cefin Evans, Hazel Evans, Peter Lewis, Odette Little, Jayne Ludgate, Maureen Webley. Clerk: Stella Jones. Member of the Press.

**1. 01/21 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr K Baker - The Mayor wished Cllr Baker a speedy recovery on behalf of the council.

**2. 01/21 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**  
Finance.- Cllr H Evans - 9.2.

**3. 01/21 Heddlu / Police** – PCSO J Kedward stated via email that all was fairly quiet.

**4. 01/21 I Gymeradwyo Cofnodion Cyfarfod Misol Tachwedd 19ed 2020 trwy Zoom / To approve the Minutes of the Monthly Meeting held on 19<sup>th</sup> November 2020 through Zoom**  
Proposer – Cllr H Evans  
Seconded – Cllr M Webley

### **5. 01/20 Materion yn codi / Matters Arising**

*Ref 10.iii.03/18 Diffibrlydd / Defibrillators – Cllr A Jones stated that PC Alex Jones had sourced another defibrillator to be located on the Police Station in town. This would be installed at the same time as the defibrillator in Cardigan. The existing defibrillator box would remain on the Police station and therefore the Town Council would need to source a spare box. A discussion was held to find a suitable location for the current defibrillator to be re-located. Cllr C Evans suggested the area near the Old Cawdor Cars Showroom (opposite Glyn Nest) as there were numerous residential properties within the vicinity that could benefit from it. Cllr H Evans suggested New Road as another possibility for the re-location as the new Coop premises would open there in the coming year. Cllr C Evans asked whether the Fire Station in New Road already had a defibrillator available. It was confirmed by Cllr J Ludgate that there was one at the Fire Station but it was located inside the station. It was agreed that it was essential that the defibrillator was clearly visible and that it would be discussed further in the next meeting.*

*Ref 6.xix.09/19 Attic Theatre – Following the quote received from FAS and Dyfed Alarms which had been looked into carefully by the Finance Committee on the 18<sup>th</sup> January who recommended the latter system - it was agreed by full council to accept and adopt the Dyfed Fire Alarm System*

*Ref 7.02/20 Hanes Emlyn – Cllr B Evans stated that the work on Hanes Emlyn would be completed by week commencing the 25<sup>th</sup> of January 2021 and that the weather conditions had delayed its progress.*

*Ref 11.iii.02/20 window sill of Unit 4 – A planning application has been made to CCC when this is passed work will be able to start. It was agreed that the tenant of unit 4 should be informed that work will be carried out on the window.*

*Ref 11.3.i Unit 3 damp problem – the builder working on Hanes Emlyn is keeping an eye on the work carried out and everything should be completed there also by the week commencing 25<sup>th</sup> January.*

### **6. 01/21 Gohebiaeth / Correspondence**

- i. email – CCC – Planning Applications 16.11.2020 - 20.11.2020 – *circulated*
- ii. email – Jill Suttton on behalf of traders - asking for letter of support for 3 days free parking over Christmas – *circulated*
- iii. e-mail – WLGA coronavirus email update 23.11.2020 – *circulated*
- iv. email – CCC – Planning Applications 30.11.2020 - 04.12.2020 – *circulated*
- v email – WLGA coronavirus email update 30.11.2020 – *circulated*
- vi. email –Dyfed Powys Police – Have your say on policing priorities and funding – *circulated*
- vii. email – CCC A Christmas message from Carmarthenshire County Council – *circulated*
- viii. email – CCC – Planning Applications 14.12.2020 - 18.12.2020 14.12.2020 - 18.12.2020 – *circulated*
- ix. email – OVW – Scam warning – New domain pretending to be Microsoft could fool a lot of people – *circulated*
- x. email – OVW – Survey aimed at Older Carers in Wales – *circulated*
- xi. email – OVW – Ministerial Advisory Forum on Ageing (MAFA) - Launch of Public Consultation on the Strategy for an Ageing Society – *circulated*
- xii. email – Community Health Council – Generic coronavirus poster – *circulated*

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- xiii. email – Police and Crime Commissioner – Public Consultation – *circulated*
- xiv. email – Countryside Code Review – Additional opportunity to comment – *circulated*
- xv. email – CCC – Planning Applications 21.12.2020 - 25.12.2020 – *circulated*
- xvi. email – Season's Greetings from Police and Crime Commissioner, Dafydd Llywelyn – *circulated*
- xvii. email – WLGA coronavirus email update 15.12.2020 – *circulated*
- xviii. email – Message from Commissioner's office - help required from PCEOs – *circulated*
- xix. email – OVW – Your town, your future! Survey – *circulated*
- xx. email – Counter Terrorism Newsletter – *circulated*
- xxi. email – CCC – Planning Applications 28.12.2020 - 01.01.2021 – *circulated*
- xxii. email – NHS, Social Care & Frontline Workers Day 5<sup>th</sup> July 2021 – *circulated*
- xxiii. email – OVW – Postponement of local government by-elections [Electoral Reform Newsletter] – *circulated*
- xxiv. email – CCC – Planning Applications 04.01.2021 - 08.01.2021 – *circulated*
- xxv. email – WLGA coronavirus email update 08.01.2021 – *circulated*
- xxvi. email – CCC – Planning Applications 11.01.2021 - 15.01.2021 – *circulated*
- xxvii. email – Covid-19 Vaccine Scam Alert... – *circulated*
- xxviii. email – Menter Gorllewin Sir Gar – Support with your device – courses - *circulated*
- xxix. email – WLGA coronavirus email update 12.01.2021 – *circulated*
- xxx. email – CCC – Local Development Order for Carmarthen Town Centre – *circulated*
- xxxi. email – NHS bodies maintain good governance during the COVID-19 crisis – *circulated*
- xxxii. email – SSE Contract Quote for Council Chambers – *circulated* – *Cllr A Davies stated that their after care services was substandard it was suggested that he could look for quotes from other companies and report on his findings to the Council.*
- xxxiii. email – CCC – Latest news from Carmarthenshire County Council – weekly bulletin – *circulated*
- xxxiv. email – Came & Company – new representative to replace Sue Ianucci
- xxxv. email – Plus Net – Confirmation of New Contract which was a little less than previously – *accepted*
- xxxvi. email – Western Power – Certificate of Unmetered Supply
- xxxvii. email – Welsh Ambulance Service NHS Trust – Guardians for Defib
- xxxviii. email – CCC - Have your say on council's budget CTCh – *circulated*
- xxxix. email – Newcastle Emlyn Recovery and Growth Plan Presentation – *circulated*
- xxxx. email - HM Land Registry – Survey of Community and Town Councils in Wales – *circulated*
- xxxxi. email - Ministerial Advisory Forum on Ageing (MAFA) - Welsh Government funded project – free training and support – *circulated*

#### **7. 01/21 Adroddiadau Pwyllgorau / Committee Report**

King George V – Cllr Webley stated that the next phase of development will be on the path, money had been received towards this work from Wale & West Housing but work will not commence until beginning of February. A mini bump park is also in the pipeline for toddlers.

#### **8. 01/21 Ceisiadau Cynllunio / Planning Applications**

PL/01021 - Proposed partial change of use of former LLoyds Bank Building to form an additional self-contained residential flat to rear of ground floor - 5 Cawdor Terrace, College Street, Newcastle Emlyn, SA38 9AT – *no observations*

#### **9. 01/21 Materion Ariannol / Financial Matters**

*a. Finance Committee Report:-* The meeting was held to discuss the Precept setting, papers were circulated regarding finance, with actual figures up to January, projected figures for year end and budget sheet for 2021-2022.

Every line of expenditure was discussed and budgets adjusted where necessary. From the Income a low budget has been set for possible income from the Gallery as we are not sure when we will be able to go back to normal times. Papers will be circulated to Full Council before Town Council meeting 21.1.21.

Recommendation to Town Council that a Precept rise of 2% be agreed to meet a balanced budget.

Quotations for Alarm System discussed two quotes received.

Recommendation to Town Council that the Quotation received from Dyfed Alarms be accepted along with their contract for annual servicing.

Continuation of Council meetings via Zoom discussed with decision to upgrade.

Recommendation to Town Council that we purchase upgrade at cost of £119.99 +VAT annual fee.

*b. Precept -* Following discussion and recommendations by F.C. it was agreed to raise this by 2% which will make the total precept for 2021/22 ... £30,226.55

*c. Finances: -*

##### **1. Invoices**

i.	Wyn Davies, Handyman(22/11/2020 – 13/12/2020).....	£140.00
ii.	Wyn Davies, Handyman (20/12/2020 - 17/01/2021).....	£175.00
iii.	Jenny Nichols-Long (19/11/2020 – 16/12/2020).....	£252.00
iv.	Jenny Nichols-Long (16/12/2020 – 20/01/2021) .....	£315.00
v.	Sally Thomas(12hrs@£9.50 per hr).....	£114.00
vi.	Cardigan Bay Trading[clock toilets].....	£18.99
vii.	Stella Jones ( Stamps 5 books each of 1 <sup>st</sup> & 2 <sup>nd</sup> class) .....	£84.60

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viii.	Parc Piliau (Golau Nadolig) .....	£624.00
ix.	Blue House Builders [repair work].....	£1,740.00
x.	Blue House Builders (labour & materials).....	£208.75
xi.	Wales Audit Office(fee for auditing accounts) .....	£304.75
xii.	Coe Stone Ltd (Castle Repairs) .....	£1,070.40
xiii.	JDR Thomas [bulbs for Christmas Lights] .....	£540.00
xiv.	Stella Jones [ Zoom licence] .....	£143.88
xv.	Castle Architectural Designs Ltd .....	£1,668.00
xvi.	J.D.R. Thomas [dehumidifier] .....	£179.00

**2. S/O**

LAS [8weeks] .....	£98.40 + £122.22
Clerk's Salary .....	£395.00X2
SWALEC .....£214.06 + £44.68 + £10.48 .....	£269.22
PLUS NET .....	£26.39
PLUS NET .....	£36.38
DWR CYMRU.....	£22.50X2
GRAIG CHAPEL .....	£75.00
PWLB .....	£1,435.26

**3. Credit**

**i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson].....	£165.00X2
UNIT 2 [Seagh Farrington] Rental .....	£165.00X2
UNIT 3 [ Paula McCreary].....	£143.07X2
UNIT 4 [Diane Newman].....	£174.33X2
ii. Rental for Gallery.....	Nil
iii. HMRC.....	£1,788.01
iv. CCC re payment of SLA Toilets.....	£1,699.88
v. Llandyfriog C.C. ....	£100.00
vi. Refund from Plus Net [over charge].....	£10.00
vii. CCC – Precept .....	£9,877.96

**4. Requests for Financial Assistance**

URDD  
Air Ambulance – £150.00

**10. 01/21 Materion Angen Trafodaeth / Matters for Discussion**

Precept – dealt with in item 9b Finance

**11. 01/21 Sylwadau'r Cynghorwyr / Councillors' Comments**

1. Cllr H Evans – i. Kiosk at Aberarad – posed the question what are the plans for this now that it has been Adopted. It was suggested that possibly the residents of Aberarad would have some ideas. Cllr Webley stated that she would liaise with one of the residents who would be a good contact point for the resident's views on this matter.  
ii. Station Rd Flooding – she had contacted CCC raised this emergency with them, a pump had come out this afternoon, but as this had been a recurring issue recently with all the heavy rains we've had, she felt that something had to be done to the drains to resolve the matter and prevent further occurrence. Council felt that a letter should be sent to CCC to support what Cllr H Evans was trying to get done at the site.
2. Cllr P Lewis – i. Castle grounds – a) a tree has fallen on the path – Clerk to speak with Wyn to deal with the matter and also to check for any other trees in the grounds that could be of possible danger to the public. b) one of the picnic benches was only tied down with rope it was felt that it should be chained down – Clerk to have a word with Wyn.  
ii. Footpath behind the School – a great deal of water is coming up from the ground by the area that was reseeded – Cllr H Evans stated that as it was the responsibility of CCC she would have a word with them.
3. Cllr A Davies – Food Bank – stated that had been set up in the town and was operating from Holy Trinity Church at present and that it would be a Community Food Bank for people referred by certain agencies. They accept goods and money. Chair of the Committee is the Vicar.
4. Cllr O Little – i. wanted Councillors to be aware that some cattle had escaped from the market Recently , luckily there had been no injuries.  
ii. Castle Grounds – the pathway going down to the left of the grounds has become very muddy – this should be monitored

Signed \_\_\_\_\_ Date \_\_\_\_\_

5. Cllr. A Jones – i. Christmas Festoon Lights – stated that he will be liaising with those involved regarding taking them down after Covid 19 restrictions
6. Clerk asked Dave Parkinson whether this would be his last meeting as a reporter for the Tivy Side He stated that he had given in his resignation that morning and he would be training as a PCSO in Cardigan. Everyone wished him well and thanked him for his excellent reporting of the Council's meetings.

12. **01/21 Date of next meeting**

Nos Iau Chwefror 18ed 2021 trwy Zoom am 7.00yh / Date of Monthly Meeting February 18<sup>th</sup> 2021 at 7.00pm by Zoom

There being no further business the meeting terminated at 8.30pm

Signed \_\_\_\_\_ Date \_\_\_\_\_