



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 15th June 2023 at 7.00pm at the Cawdor Hall Present :- Mayor – Cllr Hazel Evans. Councillors :- Allan Davies, Barry Evans, Alan Jones, Odette Little, Jayne Ludgate, Dave Thomas. Clerk: Stella Jones.

The Mayor congratulated Leia Vobe on coming 2nd in the 17-21 Age category of the British Tumbling Championships in Telford.

1. 06/23 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllrs P Lewis, M Webley, CC K Howell,

2. 06/23 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllr H Evans – 9.2.S/O, 9.1.viii.

3. 06/23 Heddlu / Police – The Mayor stated that the Welsh Road Race had been very successful on the Saturday & the Sunday with only one accident to a rider. PCSO J Kedward reported that youngsters were causing a lot of trouble in town at present, they had broken in to the old Co-op and throwing things from the rooftop into the street a window in the old NatWest bank had suffered from this onslaught.

4. 06/23. i.I Gymeradwyo Cofnodion Cyfarfod Blynyddol 2023 a gynhaliwyd ar y18.05.2023 / To approve the 2023 Minutes of the Annual Meeting held on the 18th May at the Cawdor Hall

These were accepted with the following amendments - Seconder to the proposal of Deputy Mayor should have read Cllr A Jones and 5 members on the Finance Committees.

Proposer – Cllr B Evans

Seconded – Cllr J Ludgate

ii.I Gymeradwyo Cofnodion Cyfarfod Misol ar 18.05.2023 / To approve the Minutes of the Monthly Meeting on 18.05.2023

Proposer – Cllr B Evans

Seconded – Cllr O Little

5. 06/23 Materion yn Codi / Matters Arising

There were no matters arising from the Annual Meeting Minutes

Ref 6.v.07/21 Local Places for Nature – *work will be completed the same time as the Honeycomb Project*

Ref 10.i.11/22 Honeycomb Project – *Cllr Ludgate stated the Art Work had been completed and stated that she was still waiting for a quote from Ceirios Davies*

Ref 11.11.3i.11/22 War Memorial – *Cllr H Evans stated that the quote from Morgan-Stoneman had been received – this was accepted and he be asked to carry on with the work.*

Ref 10.ii.04/23 Bins for Castle Grounds – *the new quote was accepted and the four bins to be made with three going in the Castle Grounds and one in Dôl Llewellyn.*

Ref 12.4.i.04/23 Dôl Llewellyn – *Cllr A Jones noted that he would be applying for fruit trees from the Free Garden Packs from Local Places for Nature to plant in Dôl Llewellyn and possibly in the Castle Grounds.*

Ref 12. ii.05/23 the information board in Dôl Llewellyn – *the frame that needed repairing has been taken away by Cllr B Evans to be repaired.*

6. 06/23 Gohebiaeth / Correspondence

i. email – OVW - One Voice Wales CEO seeking support for student survey - *circulated*

ii. email – OVW – Model Standing Orders Final May 2023

iii. email – OVW – News Bulletin – *circulated*

iv. email – CCC – Planning Applications 15/05/23 - 19/05/23 - *circulated*

v. email – OVW – Carmarthenshire's Admission Forum – *circulated*

vi. email – CCC – Planning Applications 22/05/23 - 26/05/2023 – *circulated*

vii. email – CCC – Code of Conduct Training for Town and Community Councils – *some Councillors have booked a place*

viii. email – CCC – It's for Them – *circulated*

ix. email – Ombudsman Wales – Quarterly newsletter May 2023 – *circulated*

x. email – CCC – Latest news from Carmarthenshire County Council – *circulated*

xi. email – OVW – Welsh Government Information - Smart Device awareness – *circulated*

xii. email – Versus Arthritis Information Versus Arthritis Session - Sleep and Arthritis – June 2023 – *circulated*

xiii. email – CCC – Planning Applications 29/05/23 - 02/06/2023 – *circulated*

Signed _____

Date _____

- xiv. email – CCC – Temporary Road Closure - U5408 Velindre (Llandysul) (OneNetwork134487313) – *circulated*
 xv. email – Hywel Dda – Urgent and Emergency Children and Young People’s (Paediatric) Services at Withybush and Glangwili Hospitals: Invitation to a meeting for Town and Community Councils Tuesday, 13 June 2023 at 6:30pm – *circulated*

7. 06/23 Adroddiadau Pwyllgorau / Committee Report

- i. **Finance** - Items Discussed and Recommendation to Full Council
 a. Clerk’s Salary – Mayor left the meeting for this discussion – recommendation for 5% rise of £225.60 to basic pay
 b. Toilet Cleaners a rise of £0.50 to a salary of £10.50 per hr.
 c. All rents for Attic Theatre, Units and Library to remain the same for the next year
 d. It was proposed to get quotes for cleaning the quarry tiles now that the dehumidifiers had dry the flooring out
 e. Proposed to accept the offer from Castle Forge for 4 bins for the price of 3 @ £448 each
 f. Proposed to get new board for windows and to paint the existing one near the toilets
 g. Hanging baskets to be purchased from Trefhedyn Garden Centre and put up before the Welsh Road Race Championship on 10/11th June 2023
all of the recommendations were accepted and during the discussion of item i.a. both the Clerk & Mayor left the meeting.
 ii. **Traders** – council representative had been unable to attend, the Traders AGM is to be held on 25th July
 iii. **Old Court House** – *all have been given a report for discussion to be held on 13th July at the Cawdor Hall*
 iv. The Mayor requested meetings for the Property & Procedures Committee – *the meeting to be held on 22nd June at 5.30pm for Property Committee this then to be followed by the Procedures Committee*

8. 06/23 Ceisiadau Cynllunio / Planning Applications

PL/05999 - Change of Use of Residential Dwelling to Private Health Clinic - Meadow View, Station Road, Newcastle Emlyn, SA38 9BX – *no observations*

9. 06/23 Materion Ariannol / Financial Matters

- i. Budget – *Monthly Budget Sheet report was received and discussed*
 ii. **Electricity Contract for Public Conveniences** – *this does not finish until the end of June*

1. Invoice

i.	Wyn Davies, Handyman(10/05/23 – 06/06/2023).....	£940.00
ii.	Jenny Nichols-Long (18/05/2023 –14/06/2023).....	£280.00
iii.	Jill Lowry [13/05/2023 –10/06/2023].....	£360.00
iv.	Cardigan Bay Trading [Clock toilets]	£40.00+£56.48 = £96.48
v.	Cardigan Bay [Mart Toilets].....	£21.50
vi.	Cardigan Bay.....	£16.00
vii.	Morgan-Stoneman & sons [plinth].....	£672.00
viii.	Action Graffix	£95.00
ix.	RP Hire[dehumidifiers].....	£469.71
x.	Hazel Evans [Flags+photo frames].....	£23.98
xi.	Police Invoice for Electricity re Digital Notice Board.....	£676.56
xii.	Ann James [Internal Auditor].....	£150.00

2. S/O or D/D

LAS [per 4weeks]	£128.82
Clerk’s Salary	£376.00
PWLB.....	£1360.59
OCTOPUS.....	£272.48
DWR CYMRU(PC).....	£44.50
PAYE.....	£94.00
GRAIG BAPTIST CHAPEL	£75.00
SWALEC	£143.98
ICO	£35.00

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£160.00
UNIT 2 [G&I Girardey]	£165.00 to be amended to £160.00
UNIT 3 [T Cannon].....	£144.00
UNIT 4 [Diane Newman].....	£177.33
ii. A Jones[1/2 of payment for Fair Trade C.H. Hire Fee].....	£12.50
iii. H Evans[1/2 of payment for Fair Trade C.H. Hire Fee].....	£12.50
iv. CCC [SLA Toilets].....	£.620.95
v. CCC [10 Towns Prelim Costs].....	£5,926.00

4. Requests for Financial Assistance

None

10. 06/23 Materion Angen Trafodaeth / Matters for Discussion

- i. Model Standing Orders – a revised version had been received from OVW this to be reviewed by the Procedures Committee
- ii. Amphitheatre - the Geological Report received to be forwarded to the Castle Street Residents . A bat survey was required and this was agreed for it to go ahead

11. 06/23 Date of next meeting

Dyddiad Cyfarfod Misol ar 20ed o Orffennaf 2023 am 7.00yh yn Neuadd Cawdor / Next Monthly Meeting July 20th 2023 at 7.00pm in the Cawdor Hall

12. 06/23 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr.A Jones i. complimented the Civic Service held at Holy Trinity Church on the 4th June
ii. Ras Bryndioddef during Gŵyl Fach Newy' – for Health & Safety reasons this will now be held on Dôl Wiber commencing at 6pm
iii. asked if Hanes Emlyn could have the use of one of the unused TV Monitors – *this was agreed*
2. Cllr. J Ludgate i. the Girls/Ladies Rugby Festival is to be held on 24th & 25 June at the Dôl Wiber Rugby Ground
ii. thanked on behalf of the Wiberod Rugby Squad for the donation
3. Cllr H Evans i. asked for a letter of thanks to be sent to Mr Peter Walters for alerting the Council of the Flood in C. H.
ii. the Carnival will be held in the town on Saturday 24th June – the committee of the event asked if they could borrow the Council tables – *this was agreed*
iii. a gentleman in Glyn Nest will be celebrating his 100th Birthday this month – *it was agreed that he receive a gift from the Council*

There being no further business the meeting terminated at 8.20pm

Signed _____ Date _____