



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

DRAFT MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 16th July 2026 at 7.00pm

Present :- [In the Chair] Mayor Cllr Alan Jones – Councillors:- Allan Davies, Hazel Evans, Alanna Jones, Peter Lewis, Jayne Ludgate. Clerk: Stella Jones.

1. **07/26 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr Rh Phillips, M Webley, B Evans.
2. **07/26 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**
Finance – Cllr H Evans – 9.2.ix. & 3.S/O
3. **07/26 Heddlu / Police** – PCSO J Kedward, PC Llyr Edwards – *reported that a few individuals in the town were causing problems. Councillors stated that they had received complaints about drug dealing in the town – it was stated that they should report these complaints by email if possible giving dates & times etc. In the coming week there will be a new PCSO in training with J Kedward*
4. **07/26. i. Cymeradwyo Cofnodion Cyfarfod Misol 18.06.2026 / To approve Monthly Meeting Minutes 18.06.2026**
Cynnig : Cllr H Evans Eilfo: Cllr J Ludgate
5. **07/26 Materion yn Codi / Matters Arising**
Ref 6. xxiv.10/24 Mart Toilets – Cllr H Evans stated that CCC had made a site visit last Wednesday and acknowledged the problem with the pipework and as soon as funds allow will carry out the work
Ref 12.i.10/25 Town Totem & Digital Screen Fund – *Clerk to contact Cllr A Matthews*
Ref 10.b. 01/26 Critical Bleed Control Kits – Bleed Kits have arrived and tuition given to some Councillors and have now been placed in 3 Defib boxes – *outside the Police station, at the castle and at Aberarad*
Ref 6.vii.02/26 MGS a'r Hen Gwrt – Cllrs P Lewis & A Jones met with Mr Dewi Snellson – paint work needs touching up in a few places
Ref 6.vxii.04/26 Attic Theatre – to be monitored and reviewed at a later date
Ref 6.05/26 SLA for Mart Toilets – The Finance Committee studied the SLA Agreement prepared by CCC and proposed to full Council should accept the Terms & Conditions set out – *Full Council accepted the agreement*
Ref. 10.i.07/26 Red Kiosk – Cllr Barry Evans has collected the Kiosk and it is now in his yard and is in a very good condition but will be receiving a fresh coat of paint and once the work finished will be permanently set in Plonovez Gardens.
Ref 12.2.i.06/26 Cleaning of Library – Cllr H Evans stated that it was the responsibility of CCC Library
Ref 12.2.iii.Castle Walls – following receipt of a quote from Jukes for Heras Fencing to be placed around the cracked section of the castle wall for the safety of the public it was agreed to proceed with the installation of the fencing – *Clerk to contact Mr Jukes*
6. **07/26 Gohebiaeth / Correspondence**
 - i. email – CCC – Planning Applications 15/06/2026 - 19/06/2026 – *circulated – circulated*
 - ii. email – OVW – E Bulletin 26 – *circulated – circulated*
 - iii. email – CCC – 02.07.2026 Community & Town Council Liaison Forum – *circulated*
 - iv. email – CCC - PRoW Volunteering Project – *circulated*
 - v. email – Clynfyw CBS Climate Conversations 2026: Tuesday 11th August: 'Resilience- How do we communicate when our internet and mobile phones stop working?' – *circulated*
 - vi. email – Zurich – Breakdown of Renewal Premium–
 - vii. email – Bwletin CHTh | PCC Bulletin – *circulated*
 - viii. email – OVW - Issue 3 of 'The Voice' – *circulated*
 - ix. email – CCC – Town & Community Councils Update – *circulated*
 - x. email – OVW – New Digital Training Modules – *circulated*
 - xi. email – OVW – Cost of Living Crisis Project - Information and Resources – *circulated*
 - xii. email – CCC – Planning Applications 22/06/2026 - 26/06/2026 – *circulated*
 - xiii. email – King George V Playing Field – to be discussed in Matters of Finance

Signed _____

Date _____

- xiv. email – OVW – Biodiversity – 24 awr ar ôl i archebu lle am ddim ar ein digwyddiadau BioBlitz – *circulated*
- xv. email – CCC – Planning Applications 29/06/2026 - 03/07/2026 – *circulated*
- xvi. email – OVW – Assessment of Local Well-being – *circulated*
- xvii. email – OVW – E Bulletin 27– *circulated*
- xviii. email – Amy Ogilvie – re Victorian Evening – *circulated*
- xix. email – OVW – new training dates - June - September 2026 – *circulated*
- xx. email – OPCC DPP – OPCC Youth Ambassadors Launch New Survey for Young People – *circulated*
- xxi. email – CCC – Joining Link - Code of Conduct Training – *link to be forwarded to councillors*
<https://democracy-carmarthenshire.gov.uk.zoom.us/j/88147465809?pwd=o1bHUSMnb5BjsAYyleaaUZstqs6Nt.1> – *circulated*
- xxii. email – CCC – Planning Applications 06/07/2026 - 10/07/2026 – *circulated*
- xxiii. email – CCC – Request for Code of Conduct data – *circulated*
- xxiv. email – CCC – PRoW Volunteering Project – *circulated*
- xxv. email – CCC – Funding Opportunity – Ten Towns Town Centre Spaces Fund - *circulated*
- xxvi. email – PEFNE
- xxvii. email – Llyr Edwards – Eisteddfod y Garreg Las – Beca'n Galw – *circulated*
- xxviii. email – Rhydan Fitter - Questionnaire from Democracy and Boundary Commission Cymru – *circulated*
- xxix. email – CCC – Paul Davies - £5m boost to upgrade community spaces across Wales – *circulated*
- xxx. email – Mark Jukes – cost of Heras Fencing Barriers – *circulated*
- xxxi. Thank you Card from Plant Dewi for donation

7. 07/26 Adroddiadau Pwyllgorau / Committee Report

- i. Cyllid / Finance - Unit Rent discussed and small % raise agreed as follows from September :- Unit 1 & 2 increase to £175 pm, Unit 3 £160pm. Unit 4 recently had an increase and is to remain at £205 pm. Attic Theatre Rent to remain at £2704 pa. Salaries for Cleaners discussed increase to minimum wage of £12.71 ph. Cawdor Hall cleaner to include cleaning of door and entrance area. Clerks' salary discussed – Chair left the meeting and Mayor took over the Chair, 4% increase agreed. Further items required for Amphitheatre quotes to be brought to Full Council meeting Thursday 16th July 2026. Hen Gwrt – Mayor to meet tenants regarding issue with water ingress. Clock Tower – Mayor to meet damp assessor to identify issue with possible wet rot, quote to be obtained to rectify. Toilet SLA discussed and agreed to recommend to Full Council. Rates demand received from CCC regarding Yr Hen Gwrt for £3,146.44. Chair had discussed with Rates department a repayment programme. Finance Committee suggest £200 per month. Heras fencing needed for Castle quotes to be obtained and CADW to be asked if they will contribute towards the cost. – *all recommendations by the Finance Committee were accepted by full council.*
- ii. King George V – *written report forwarded by Cllr M Webley* - Currently working feverishly to complete a grant application to the 10 towns Community Spaces Fund for new outdoor fitness equipment, additional covered seating areas and landscaping to include tree and shrub planting with the aim of encouraging intergenerational use and wellbeing. The bid has to be in by 31st July 2026. - *Council at present are unable to help financially but will write a letter of support for their grant funding application.*
- iii. Amphitheatre – Cllr J Ludgate stated that response to all events has been well supported so far

8. 07/26 Cais Cynllunio–Ymgynghori / Planning Application Consultation –

PL/10937 - Proposed erection of a terrace of three new dwellings to plots 23, 24 and 25 of Heol Dewi. To replace the two dwellings already consented to plots 23 and 24 and all associated works - Plots 23, 24 and 25 Heol Dewi, Ebenezer Street, Newcastle Emlyn – *no objections*

9. 07/26 Materion Arianol / Financial Matters

1. Cyllid / Budget – I. Monthly budget – this was discussed and accepted

2. Invoices

i.	Wyn Davies, Handyman (07.06.26 – 30.06.26)	£840.00
ii.	Jenny Nichols-Long (18/06/26 – 15/07/26)	£344.40
iii.	Jill Nichols (15/06/2026 – 11/07/2026)	£ 442.80
iv.	Cardigan Bay Trading [Mart Toilets]	£21.99+£31.98 = £53.97
v.	Cardigan Bay Trading [Clock Toilets]	£41.98
vi.	Heartbeat Trust UK	£285.00
vii.	R Goodwin [Amphitheatre Balance for show]	£250.00
viii.	Jenny Wheeler [clearing of path in castle]	£180.00
ix.	H Evans [Postage for Audit Wales & HMRC]	£15.75

3. S/O or D/D

LAS [per 4weeks]	£177.35
CCC RATES	£361.00
CLERK'S SALARY	£435.27
OCTOPUS [C.H.]	£138.77
OCTOPUS [P.C.]	£28.83
OCTOPUS [Castle]	£25.26
OCTOPUS	£89.34
DŴR CYMRU	£103.50

Signed _____

Date _____

4. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1	£168.00
UNIT 2	£168.00
UNIT 3	£151.20
UNIT 4	£204.81

ii. Other Credits

CCC	£5,074.07
Welsh Bible Exhibition	£200.00
Ticket Sales	£790.00
Electricity Attic Theatre.....	£390.20

5. Donations given by Mayor to various bodies

- i. Nil

6.Applications for Financial Support

- i. King George V Playing Field – at present the Council is unable to offer any financial support but will consider the application again in September.

10. 07/26 Materion Angen Trafodaeth / Matters for Discussion

- i. SLA Agreement for Mart Toilets – this was discussed in Finance and agreed to the conditions set out.

11. 07/26 Dyddiad Cyfarfod Nesaf / Date of next meeting

Nos Iau September 17eg 2026 am 7.00yh, Neuadd Cawdor / September 17th 2026 at 7.00pm, Cawdor Hall

12. 07/26 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr Peter Lewis – i. the hanging baskets for the Cawdor Hall are due to go up this coming week
ii. one of the lights on the lamps in the castle is not working
iii. the email re Grant Funding to upgrade Community Spaces could this be looked into.
2. Cllr Alanna Jones – i. harddu'r dref ar gyfer Eisteddfod y Garreg Las – Councillors to meet Saturday morning and those able to on Monday
3. Cllr Alan Jones – i. weed killer was needed in the Castle Car Park and entrance
ii. for information – sign has been ripped at Dôl Llywelyn

The meeting terminated at 8.45pm

Signed _____ Date _____