

Cyngor Dref Castell Newydd Emlyn

Newcastle Emlyn Town Council

Mayor Making 2011

1. The Mayor Making Ceremony was held on Wednesday 18th May 2011 at Ysgol y Ddwylan, Newcastle Emlyn at 7:30pm. Present: Councillors and invited guests.
2. Cllr Hazel Evans was elected as Mayor. This was proposed by Cllr Cefin Evans, seconded by Cllr Alan Jones and passed by the Council unanimously.
3. Cllr Hazel Evans read and signed the acceptance of office.
4. Cllr Hazel Evans proposed a vote of thanks to the outgoing Mayor, this was seconded by Cllr Odette Little and passed unanimously.
5. Cllr Alan Jones was elected as Deputy-Mayor. This was proposed by Cllr Hazel Evans, seconded by Cllr Pauline Evans and passed by the Council unanimously.
6. Cllr Alan Jones read and signed the acceptance of office.
7. Cllr Hazel Evans appointed Reverend Dewi Roberts as Chaplain.
8. Children from Ysgol y Ddwylan provided entertainment

Annual Meeting 2011

The Annual Meeting was held at The Teifi Valley Day Centre on Thursday 19th May 2011 at 7:30pm. The Mayor, Cllr Hazel Evans presided.

Present:- Cllrs.Cefin Evans, Peter Lewis, Odette Little, Alan Jones, Allan Davies, Kelvin Baker; Maureen Webley, Gareth Williams & Pauline Evans, Clerk:- Stella Jones, Members of the press.

1. Apologies – there were no apologies
2. Confirmation of Previous Minutes

The minutes of the 2010 Annual Meeting had been accepted as correct in the June 2010 meeting.

3. Matters arising

The matter of whether there should be translation service available at the Mayor Making Ceremony was raised. It was proposed that this service be offered in future by Cllr M Webley and Seconded by Cllr P Lewis. It was unanimously resolved.

4. Membership of Outside Bodies

One Voice Wales:	Cllr Hazel Evans, Cllr Gareth Williams
Playing fields:	Cllr Cefin Evans
Swimming Pool:	Cllr Pauline Evans
Hanes Emlyn:	Cllr Peter Lewis
Chamber of Trade:	Cllr Odette Little
Youth Club Committee:	Cllr Maureen Webley
CCC Waste Forum:	Cllr Cefin Evans, Cllr Gareth Williams
Dragon Festival:	Cllr Maureen Webley
Mart	Cllr Kelvin Baker
Emlyn Hall	Cllr Kelvin Baker
Returning to your Roots	Cllr Allan Davies + Mayor

Signed _____

Date _____

5. Election of Committee Members

Town Council Planning Committee: (5):- Cllrs. Maureen Webley, Cefin Evans, Kelvin Baker, Alan Jones, Odette Little with Cllr Hazel Evans as CC representative

Finance Committee: (5):- Cllrs. Peter Lewis, Alan Jones, Hazel Evans, Cefin Evans, Allan Davies

Procedures Review: (5):- Mayor, Deputy Mayor, Cllrs. Allan Davies, Pauline Evans, Gareth Williams

6. Mayors Allowance

The Mayors Allowance to remain at £1000.00

7. Clerks Salary

To be reviewed in Finance Committee alongside appraisal at agreed date.

8. Financial accounts

The accounts were accepted :- Proposer : Cllr C Evans, Seconded : Cllr P Evans

Financial Check List

Monthly Rental :- **To be reviewed every June & then if there is a motion for increase this will commence in September**

Carrot Cruncher.....£310
Beautify Me£155
S Colburn£155
J Sutton£195

Annual Rental :- Attic Theatre – April £520.00

Market Hall Coin Metres – to be emptied monthly by Clerk & 1 Councillor

Precept – check for receipt in April, September & January

Invoices - issue annual invoice for Mart Toilet Cleaning SLA to Richard Davies, C C C
(previous figures received plus inflation of 3%)

VAT claim – when a large amount to claim or end of April annually

May – review of Clerk's Salary

9. Appointment of Internal Auditor

It was agreed that Mr John Thomas be appointed as internal auditor. Proposer :- Cllr Allan Davies
Seconded :- Cllr Peter Lewis

10. Constitutional matters

It was agreed to continue to hold meetings on the third Thursday of every month except for August and December when there will be no meetings:

W Evans & George were appointed as solicitors for the Town Council, and should be advised of this.

Proposer:- Cllr Kelvin Baker
Seconded:- Cllr Odette Little

There being no further business the meeting was closed at 7.55pm

Signed _____

Date _____

