



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 21<sup>st</sup> April 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Pauline Evans [Mayor], Kelvin Baker, Cefin Evans, Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley, Clerk: Stella Jones.

**1. 04/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllrs Allan Davies, Gareth Williams.

**2. 04/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans 9.2.04/16 S/O, Cllr O Little 9.4. 04/16

**3. 04/16 Heddlu / Police** – Apologies. Councillors noted that motorcyclists were circling town, Clerk informed councillors that the persons responsible for the graffiti had been found and were having to clean it up.

**4. 04/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 17.03.16 / To approve the Minutes of the Monthly Meeting on 17.03.16** –

These were accepted as a true and correct record

Proposed by Cllr P Lewis

Seconded by Cllr H Evans

**5. 04/16 Materion yn codi / Matters arising**

Ref 12.i.b)02/14 Town Road Improvement Scheme – nothing to report

Ref 10.02/15 Cawdor Hall – Councillors reported that they had not as yet had the cherry picker to do the necessary work on the cameras and for the builders to look at the building to see the reason for the damp.

Ref 11.09/15 Market Hall Units – It was reported that Unit 4 were still placing items on the pavement, it was proposed that Nerys Davies have a word with them again.

Ref 9.2.02/16Toilets – Builders had informed the Clerk that the tiles could be steam cleaned and that the Clerk should ask Wyn Davies whether he had a steam cleaner and to do the work, if this was not possible to hire a steam cleaner.

**6. 04/16 Gohebiaeth / Correspondence**

- i. Waste & Tyre Amnesty on Wednesday 27<sup>th</sup> April 8am – 1pm NCE Mart Car Park – noted
- ii. Notice of National Assembly for Wales & Police & Crime Commissioner Elections – Thursday 5<sup>th</sup> May 2016
- iii. OVW – Carmarthenshire Area Committee on 26/04/2016 at Pontyberem Memorial Hall 7pm
- iv. e-mail – Jill Sutton - Fairtrade Group meeting on Wednesday 20th April, 5.30pm at Fair and Fabulous.
- v. e-mail – OVW – Launch of Public Health Outcomes Framework for Wales – *circulated & noted*
- vi e-mail – OVW – Planning Policy Wales Chapter 6
- vii. e-mail – CCC – Planning Applications 14.03.2016 - 18.03.2016 – *circulated & noted*
- viii e-mail – Anne Hamilton – HUTS Workshop Newsletter Spring 2016 – *circulated*
- ix. e-mail – CCC – Planning Applications 21.03.2016 - 25.03.2016 – *circulated*
- x. e-mail – Wales GSI – Borrowing Approval Progress Update
- xi.e-mail – CCC – Planning Applications 28.03.2016 - 01.04.2016 – *circulated*
- xii. e-mail – Mid and West Wales Fire & Rescue Service – *circulated*
- xiii. e-mail – Meinir Lewis - Welsh Hearts FREE CPR & Defibrillator training – *council agreed that they could have the use of the courtyard free of charge.*
- xiv. e-mail – Jamie Mascall – Reopening the Aberystwyth to Carmarthen railway line – *circulated*
- xv. e-mail – Sean Davies – Cawdor Cars – requesting that they could have a car or two on display at the castle entrance on the day of the Raft Race
- xvi. e-mail – Eiriol (Mental health) newsletter – *circulated*
- xvii. e-mail – OVW – Motions for 2016 Annual General Meeting no later than 01/07/2016 – *circulated*
- xviii. e-mail – OVW – New Financial Regulations - Model Financial Regulations Wales Updated January 2016 – *circulated*
- xix. e-mail – CCC – Planning Applications 02.04.2016 – 08.02.2016 – *circulated*
- xx. e-mail – CCC – Planning Applications 11.04.2016 - 15.04.2016 – *circulated*
- xxi. CCC – Care & Support in Wales is changing from April 6<sup>th</sup> 2016
- xxii. Attic Theatre production 'Woman in Mind' by Alan Ayckbourn on 6<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup>-14<sup>th</sup> May
- xxiii. Attic Theatre - any news re payment of electricity – Cllr H Evans stated that she would chase Alan Thomas
- xxiv. e-mail - NCE Traders Group – *circulated – it was agreed that the Clerk write stating that CCC intend resurfacing the whole mart car park*

Signed \_\_\_\_\_

Date \_\_\_\_\_

## **7. 04/16 Adroddiadau Pwyllgorau / Committee Report**

Finance Report – Balance sheet was presented and discussed. Handyman costs breakdown was presented as well as totals for maintenance, miscellaneous and admin costs. It was proposed that due to increased cost of watering hanging baskets a quote be obtained from Peter Lewis for the installation of an irrigating system. Job description was drawn up for Communications Officer for role of replacement to Development Officer.

## **8. 04/16 Ceisiadau Cynllunio / Planning Applications**

- W/33577 – Mr & Mrs M Gatt, Bryn Cottage, Newcastle Emlyn, SA38 9JB – demolition of existing conservatory and erection of side extension to dwelling with associated works. Erection of new garage – *no observations*

## **9. 04/16 Materion Ariannol / Financial Matters**

- Finance Report - The End of Year Balance Sheet was presented to Councillors by the Finance Chairman who asked that the accounts be accepted with the amendment that there will be a few minor adjustments to the VAT – this was accepted and agreed by all

### **2. Invoice**

|      |   |                 |
|------|---|-----------------|
| i.   | Wyn Davies, Handyman( 20/03/16 –19/04/16).....  | £438.00         |
| ii.  | J Williams Toilet cleaning(March) .....         | £217.00         |
| iii. | Cleaning materials .....                        | £90.76          |
| iv.  | Nerys Davies[March&19 <sup>th</sup> April]..... | £733.44+£562.08 |
| v.   | HMRC [March&19 <sup>th</sup> April] .....       | £265.75 +150.34 |
| vi.  | Antur Teifi[wages service].....                 | £72.00          |
| vii. | WWW [Unit 4 (16 Jan – 26Feb 2016)] .....        | £13.12          |

### **2. S/O**

|                      |                        |
|----------------------|------------------------|
| LAS [4weeks] .....   | £61.80 due on 25/04/16 |
| Dwr Cymru/WW .....   | £29.50                 |
| Clerk's Salary ..... | £335.96                |
| BT .....             | £17.99                 |
| SWALEC .....         | £25.00                 |
| PLUS NET .....       | £24.00                 |

### **3. Credit**

|                       |            |
|-----------------------|------------|
| Unit 4 [Rental] ..... | £216.67    |
| HLF.....              | £24,785.00 |

#### Rental of Courtyard, Cawdor Hall

|                        |         |
|------------------------|---------|
| CCC Hire of Hall ..... | £21.00  |
| Hire of Hall .....     | £28.00  |
| Hire of Hall .....     | £324.00 |
| Hire of Hall .....     | £150.00 |

### **4. Requests for Financial Assistance -**

- NCE Bowls - £200
- Carmarthenshire YFC – *tabled*

- A motion was put forward by Cllr Alan Jones that the rental for unit 3 be reduced from £50 to £40 + £5 for broadband and line rental as well as utilities. This motion was seconded by Cllr Kelvin Baker and unanimously agreed.

## **10. 04/16 Materion Angen Trafodaeth / Matters for Discussion**

- Coeden Nadolig Barhaol / Permanent Christmas Tree – *tabled for a later date*
- Ethol Dirprwy Faer Etholedig – Cllr Peter Lewis was proposed by Cllr Alan Jones and Seconded by Cllr Hazel Evans
- Enwau ar gyfer Seremoni Sefydlu'r Maer / *Names for the Mayor Making Ceremony – the list of attendees was revised*
- Seremoni Sefydlu'r Maer / *Mayor Making Ceremony – it was proposed to have a rehearsal at Ysgol Gyfun Emlyn on Monday 16<sup>th</sup> May at 6.00pm prior to the Mayor Making Ceremony on Wednesday 18<sup>th</sup> May at 7.30pm. Cllr Little stated that the Civic Service would be at Ebenezer Chapel on Sunday 29<sup>th</sup> May at 9.45am.*

## **11. 04/16 Sylwadau'r Cynghorwyr / Councillors' Comments**

- Cllr Cefin Evans – stated that there was a mound of nails in the castle grounds – Clerk to contact Wyn Davies handyman to have them cleared away.
- Cllr Alan Jones – stated that one of the trees given by Jill Sutton is broken – Cllr Little to have a word with her regarding the matter.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Cofnodion Cyngor Tref Castellnewydd Emlyn – Newcastle Emlyn Town Council Minutes 21/04/16*

The first part of the Annual Meeting will be held on Wednesday 18<sup>th</sup> May at Ysgol Gyfun Emlyn at 7.30pm and to be continued on Thursday 19<sup>th</sup> May at 7.30pm at the Cawdor Hall Committee Room.  
Following the Annual Meeting the monthly meeting will be held on Thursday 19<sup>th</sup> May 2016 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.55pm

Signed \_\_\_\_\_ Date \_\_\_\_\_