



Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 20th June 2019 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Mayor – Cllr Cefin Evans, Councillors:- Kelvin Baker, Allan Davies, Barry Evans, Hazel Evans, Alan Jones, Odette Little, Jayne Ludgate, Maureen Webley. Clerk: Stella Jones. Member of the Press.

1. 06/19 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllr. Peter Lewis,

2. 06/19 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance.- Cllr H Evans - 9.2.02/19 ; Cllr A Jones - 9.1.xii

3. 06/19 Heddlu / Police – PCSO J Kedward – stated that he had spoken to contractors about the speeding tractors through town. He had Community Speed Watch Forms for anyone interested in taking part. He had been to the river beach but hadn't seen any youths down there but the weather had been bad, he would supervise the area. Councillors asked him to keep an eye on the shelter where youths congregate also kids are locking the outside door of the Cawdor Hall toilets[it was agreed that the inside lock should be removed] It was reported that cars were parking on the junction at Ebenezer Street from Penlon.

4. i. 06/19 I gymeradwyo Cofnodion Cyfarfod Blynyddol 16.05.2019 / To approve the Minutes of the Annual Meeting held on 16.05.2019

Proposed by Cllr B Evans

Seconded by Cllr K Baker

ii. 06/19 I gymeradwyo Cofnodion Cyfarfod Misol 16/05/2019 / To approve the Monthly Minutes Meeting held on 16/05/2019

Proposed by Cllr H Evans

Seconded by Cllr C Evans

5. 06/19 Materion yn codi / Matters Arising

Ref 11.10/16 Castle Lights & CADW – no update at present

Ref 10.ii.03/18 Council Website – Cllr J Ludgate stated that she had received a quote from Cerys Pinkman which was lower than the quote received from another translator – it was agreed to go for the lowest quote.

Ref 10.iii.03/18 Defibrillator – Cllr C Evans stated that they were waiting for permission from the police to have one placed on their building also two parties are interested in supporting financially. Cllr H Evans stated that CCC have said that there is a possibility to match fund.

Ref 11. 4.a.02/19 Clock Tower – Cllr B Evans stated that he had spoken to the builder and he reckons the problem is on the Inside as well as this the lead is in a very poor state.

Ref 11.1.c.02/19 Potholes behind Cawdor Terrace – Cllr H Evans stated that CCC had agreed to do the required repair Work.

Ref 11.2.c.02/19 Tree in Castle Grounds – it was agreed that councillors should meet with Mr Paul Toft on site to discuss the tree and see if there are any other issues. Clerk to contact Mr Toft and request an evening between Tuesday and Thursday after 6pm suitably convenient for all parties.

Ref 11.6.03/19 Land behind Maesllewelyn – it was reported that the area has been reseeded and a letter of thanks should be sent to Mr Mathew Ford for his help

Ref 11.05/19 2.ii. work has been done

iv. the timer for the castle lights has been changed

Ref 11.05/19 3. Work on the pavements have been done

Ref 11.05/19 4. Ask to go in to the Unit when the tenant is there to see what the problem is.

6. 06/19 Gohebiaeth / Correspondence

i. Gŵyl Canol Dre – 13th July 2019 at Carmarthen

ii. email – CCC – Planning Applications 13.05.19 - 17.05.19 – *circulated*

iii. e-mail – CCC – Consultation Process Ysgol y Ddwylan open until 30th June 2019 – *circulated*

iv. email – CCC – Planning Applications 20.05.19 - 24.05.19 – *circulated*

- v email – *REMINDER* CCC – Waste Amnesties – Sat 8am-12pm on June 29th, Sept 14th, Feb 29th 2020
vi. email – Jill Sutton, Next meeting Carmarthenshire Fairtrade Forum 20/6/2019 *circulated*
vii. email – OVW – Model Informal Resolution Protocol –
viii. email – CCC - 19.06.2019 Liaison Forum 6pm County Hall, Carmarthen – *circulated*
ix. email – Helen Hector CCC – Cawdor Hall Newcastle Emlyn - Electricity supply
x. email – CCC – Planning Applications 27.05.19 - 31.05.19 – *circulated*
xi. email – OVW – Innovative Practice Conference – 10/7/19 - Hafod a Hendre Royal Welsh Showground –
circulated
xii. email – CCC – Planning Applications 10.06.19 - 14.06.19 – *circulated*
xiii. email – CCC - Decorate your shop windows for Women's Tour - *circulated*
xiv. email – OVW – News Bulletin – *circulated*
xv. email – OVW - Basic On-line Learning Modules - *circulated*
xvi. email – Jill Sutton Fair Trade meeting at Fair & Fabulous 5.30pm 17th June 2019
xvii. email – Wales Audit - Internal Audit Arrangements at Town and Community Councils - webinar
xviii. email – OVW - Our Future Wales: Come to an event in your area – 20/06/2019 2pm – 5pm Quins Rugby
Club Carmarthen – information gathered will be used to inform our Future Generations Report 2020. –
circulated
xix. email – SSE – contract – unsure what meter they are talking about
xx. Paul Toft – *report on the tree – this was discussed under matters arising*
xxi. OVW – Welsh Ambulance Services NHS Trust Carers Survey –
xxii. OVW – Is there a tree in your community you would like to champion? – *circulated*
xxiii. Jennifer Bohling – LED Lights – *it was decided to ask someone from CCC to come and look at the light*
xxiv. Melanie Davies – Attic Theatre – *letter circulated*
xxv. Hywel Dda Trust - Developing Trauma Services Drop in Events 25/06/2019 from 3-6pm at CAVS, 15
Queen Street, Carmarthen SA31 1JT [engagement period 24th June – 5th August 2019] – *this has been
cancelled and to be rescheduled*
xxvi. CCC – Safe Route in Communities Grant Application Pack
xxvii. Request for Code of Conduct Data – *information completed*
xxviii. Code of Conduct Training – Carmarthen 16th July 2019 at County Hall 6pm
xxix. CCC – Adjacent Landowners and the Public Highway – further info – www.carmarthenshire.gov.uk
xxx. CCC – Town & CC - Community Lighting Project – to be discussed under Matters for Discussion

7. 0/619 Adroddiadau Pwyllgorau / Committee Report

Hanes Emlyn – Llandyfriog – the history of the village is the next talk.

King George V – have joined forces with U3A to apply for money to create to try to secure funding for an inter-generational project based in the Play Park. They have had a regeneration day to get ideas of what people want – asked for a letter of support for the venture

Traders – the next meeting is to be held on 2nd July Forum

8. 06/19 Ceisiadau Cynllunio / Planning Applications

None

9. 06/19 Materion Ariannol / Financial Matters

a) Finance Committee Minutes – the following items were discussed and to be put before the full Council

1. Rent for Market Stall to increase from September by £4 per calendar month for every unit.
2. Market stall Electricity rates to increase from 15p per unit to 17p from September.
3. Increase the Attic Theatre by £2 per week to £2704 Annually paid in January 2019.
4. Hanes Emlyn do not currently pay rent – this to continue to be the case, electricity will be charged through our meter at 15 per unit and to increase to 17 p per unit from September.
5. Clerks Salary to increase by 3% from April 2019 (Cllr Hazel Evans left the room for this discussion).
6. Increase rate per hour for Development officer by 50p per hour from April 2019.
7. Toilet Cleaners rates to increase by 50p per hour to £8.50 p.h from April 2019.
8. Review of Terms of Reference agreed to continue as they are.

Full Council agreed with all the recommendations put forward

b) The monthly Budget Sheet Account was discussed

a. Meter Reading

1. Invoice

i.	Wyn Davies, Handyman(19/05/19-18/06/19).....	£465.00
ii.	J Long, Toilet Cleaning(15/05/19- 19/06/19)	£280.00
iii.	G Lowry, Toilet Cleaning (15/05/19-18/06/19)	£360.00
iv.	Sally Thomas [May-June] 18hrs @£8.50.....	£153.00
v.	Cardigan Bay [clock toilet cleaning materials].....	£37.98
vi.	Cardigan Bay [mart toilets cleaning material]	£31.98

vii.	Peter Lewis	£576.00
viii.	Menter Gorllewin Sir Gar [MM leaflets+Standing Orders]	£24.00 + £5.40 = £29.40
ix.	FAS – callout re fault on fire alarm system	£84.00
x.	Came & Co [Council Insurance]	£2,853.22
xi.	Alan Jones [grass seeds]	£95.00

2. S/O

LAS [4weeks]	£92.52 30/05/2019
Clerk's Salary	£372.66
PLUS NET	£34.20 [June]
ICO	£35.00

Signed _____ Date _____
Cofnodion Cyngor Tref Castellnewydd Emlyn – Newcastle Emlyn Town Council Minutes 20/06/2019

CCC Rates	£331.00
SWALEC	£15.63 ; £55.93 ; £268.07=£339.63
SWALEC	£20.14
DWR CYMRU	£65.50
PWLB	£1,480.07
GRAIG CHAPEL	£75.00

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£195.00
UNIT 2 [Laura Calvert]	£161.00
UNIT 3 [Paula McCreary].....	£143.07
UNIT 4 [Diane Newman].....	£173.33

ii. <u>Rental for Gallery</u>	£212.50
iii. Credit Note Cardigan Bay Trading.....	£31.70
iv. CCC Mart Toilets	£306.99
v. Donation from Victorian Evening	£1,000.00

10. 06/19 Materion Angen Trafodaeth / Matters for Discussion

- i. All members have been given a copy each of the revised Standing Orders.
- ii. Footway Lighting – the proposal by CCC to change all lights to LED was discussed and it was proposed and seconded to go ahead
- iii. Request for two bins in the Castle Grounds – this to be looked at when Councillors visit the castle grounds

11. 06/19 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr A Davies – queried how many troughs are being sponsored
2. Cllr H Evans – i. there are a lot of loose stones in the castle – *this to be looked at during the castle site visit*
3. Cllr M Webley – i. asked about the Dementia email – it was agreed to invite the person to the next meeting and for the meeting to commence at 7pm
 - ii. keys to the clock tower don't seem to be working- Cllr B Evans said he'd take a look
 - iii. observation point – repairs that have been done to the pavement are not aesthetically pleasing especially as the town is a conservation area and the repair work does not seem to have taken this into consideration – Clerk to get in touch with CCC
4. Cllr O Little – i. Mart Toilets – to be placed on the Agenda for the next meeting
5. Cllr C Evans – i. Cash Point – the lack of more than one in the town is a grave situation, why couldn't the banks have got together to share one building
6. Cllr A Jones – i. stated that the Gŵyl Fwyd was very well supported and every one had come together to make it a successful event
 - ii. the Carnival Week seemed to be doing well also

The mother of former Councillor Geraint Davies had died and it was agreed that a sympathy card should be sent on behalf of the Council

12. 06/19 Date of next meeting

Cyfarfod Misol Nos Iau Gorffennaf 18ed 2019 yn Neuadd Cawdor am 7.30yh / Date of Next Monthly Meeting 18th July 2019 at the Cawdor Hall 7.30pm

There being no further business the meeting terminated at 9.30pm

Signed _____ Date _____

