

Cyngor Tref Castellnewydd Emlyn



Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18th February 2021 at 7.00pm on Zoom
Present:- Mayor – Cllr Alan Jones, Councillors:- Allan Davies, Barry Evans, Cefin Evans, Hazel Evans, Peter Lewis, Odette Little, Jayne Ludgate, Maureen Webley. Clerk: Stella Jones. Member of the Press.

1. 02/21 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllr K Baker

2. 02/21 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance.- Cllr H Evans - 9.2.

3. 02/21 Heddlu / Police – PCSO J Kedward stated via email that all was fairly quiet in town. Clerk was asked to contact J Kedward and ask him to have a look at the CCTV footage of the Castle entrance area as black bags had been tipped there this week.

4. 02/21 I Gymeradwyo Cofnodion Cyfarfod Misol Ionawr 21ain 2021 trwy Zoom / To approve the Minutes of the Monthly Meeting held on 21st January 2021 through Zoom

Minutes were accepted.

Proposer – Cllr Peter Lewis

Seconded – Cllr Jayne Ludgate

5. 02/20 Materion yn codi / Matters Arising

Ref 10.iii.03/18 Diffibrylidd / Defibrillators – a new defib had been installed by the police on the station wall and the one that was there is at present inside the Police Station until a suitable location is found. Following a lengthy discussion on where and how many defibs are required for the town and possible sponsors it was agreed that a subcommittee be formed to look into costings and locations and then report back to the full council. Members of the committee are Cllr A Jones, H Evans, C Evans and J Ludgate.

Ref 6.xix.09/19 Attic Theatre – Following the quote received from FAS and Dyfed Alarms an additional £220+VAT for the fitting of an alarm in the Emergency Exit corridor & stairwell of the Attic Theatre this was agreed by Council.

Ref 7.02/20 Hanes Emlyn – Cllr B Evans stated that the work on Hanes Emlyn had been completed although the dehumidifier was still being used to dry out the room.

Ref 11.iii.02/20 window sill of Unit 4 – A planning application has been made to CCC when this is passed work will be able to start. It was agreed that the tenant of unit 4 should be informed that work will be carried out on the window. Permission as yet has not been granted by CCC as the architect had not submitted the application until this week.

Ref 11.3.i Unit 3 damp problem – everything has been completed.

Ref 11.1.i.Aberarad Kiosk – the defibrillator subcommittee will discuss this.

Ref 11.1.ii.02/20 Station Rd Flooding – Clerk had not received a response to the two letters sent to CCC. Cllr H Evans stated that as atrocious weather conditions were expected over the weekend CCC would have a pump in place to ensure that there would be no flooding.

Ref 11.2.i.&4.ii. Castle Grounds – Wyn has carried out some of the work eg laying gravel on the muddy sections, trees will be cleared when the weather is better

Ref 11.2.ii Footpath behind the School - Cllr H Evans stated that CCC will look at this area when lock down restrictions are lifted.

6. 02/21 Gohebiaeth / Correspondence

i. email – CCC – Planning Applications 18.01.2021 - 22.01.2021 – *circulated*

ii. email – Jill Suttton Fair Trade Meeting on 26/27th January – *circulated*

iii. e-mail – WLGA coronavirus email update 26.01.2021 – *circulated*

iv. email – CCC – Latest news regular updates – *circulated*

v email – Paula McCreary – *circulated* – *it was agreed that the unit holder be reimbursed with two months rent for the inconvenience*

- vi. email – Huts Workshop – *circulated* – Cllr A Davies to put a link up for this on the Council Website. It was also agreed that a policy should be included in the standing orders for matters such as this and this should be looked into towards the Annual meeting
- vii. email – OVW - Your town, your future! – *circulated*
- viii. email – CCC – Planning Applications 25.01.2021 – 29.01.2021 – *circulated*
- ix. email – OVW – Scam warning – Courier Frauds – *circulated*
- x. email – OVW – Welcome to our Winter newsletter – *circulated*
- xi. email – OVW – February 2021 - Remote training sessions that are taking place in February – *circulated*
- xii. email – Gareth Evans - Setting a Vision – *circulated*
- xiii. email – HM Land Registry – Survey of Community and Town Councils in Wales – *circulated King George Playing Field is owned by the Council*
- xiv. email – Ombudsman-Wales - Consultation – New draft Guidance – *circulated*
- xv. email – CCC – Planning Applications 01.02.2021 - 05.02.2021 – *circulated*
- xvi. email – Welsh Gov. – Preparation & Publication of Statutory Financial Accounts for 2020-21
- xvii. email – WLGA coronavirus email update 29.01.2021 – *circulated*
- xviii. email – Attic Theatre – Melanie Davies – *circulated* – it was agreed in principle that a sign could be placed on the wall by the stage door provided it complied with requirements stipulated by CCC planning department as it is a listed building.
- xix. email – Attic Theatre – Peter Mount – *circulated* – the Council were in agreement that they would not allow the use of the Theatre to be let for a fee to groups or individuals other than the Attic Theatre
- xx. email – Dyfed Alarm Quote for extra work – *circulated*
- xxi. email – CCC – Planning Applications 08.02.2021 - 12.02.2021 – *circulated*
- xxii. email – Welsh Water – disconnection of Water Supply
- xxiii. email – WLGA coronavirus email update 12.02.2021 – *circulated*
- xxiv. email – Wales Air Ambulance – letter of thanks
- xxv. email – Carmarthenshire Scrutiny Forum – *circulated to Mayor & Deputy Mayor*
- xxvi. email – Creating a Healthier Wales Digital Conference: Integrating Health and Social Care Successfully – *circulated*
- xxvii. email – Wales Gov. Independent Remuneration Panel for Wales - Review of the Remuneration Framework for Community and Town Councils – *circulated*
- xxviii. email – Election Newsletter – *circulated*
- xxix. email - Keep Wales Safe campaign – *circulated*
- xxx. email – OVW – February Facebook Phishing campaign – *circulated*
- xxxi. email – Community Health Council Poster / Leaflet – *circulated*
- xxxii. email - Actif Communities – Newsletter – *circulated*
- xxxiii. email – LAS – Annual Duty of Care
- xxxiv. email – Attic Theatre – Melanie Davies – *circulated* – it was agreed that the matter should be dealt with immediately and Cllr B Evans stated that he would arrange for a builder to look at the site along with a member of the attic theatre.

7. 02/21 Adroddiadau Pwyllgorau / Committee Report

King George V – Cllr M Webley meetings are being held monthly via Zoom and have held their AGM. At present the committee is in deficit due to the fact that last year they had been unable to hold the Fireworks evening their biggest fund raiser. Some members have set up monthly payments to assist funds hopefully they will be able to organise some fund raising this year.

Fair Trade – it was reported that they are doing what they can to keep things going on line, they intend holding a virtual quiz later in the month.

Hanes Emlyn – now that the refurbishment of the room has been completed they will be looking to re-open when Covid restrictions are lifted

8. 02/21 Ceisiadau Cynllunio / Planning Applications

PL/01138 – The retention of 3nr single storey Portakabin Limited buildings to be used as additional office accommodation for a period of 260 weeks - Units F-G, Station Road Industrial Estate, Station Road, Newcastle Emlyn, SA38 9BY –
no observations

9. 02/21 Materion Ariannol / Financial Matters

1. Invoice

i.	Wyn Davies, Handyman(24/01/2021 – 14/02/2021).....	£350.00
ii.	Jenny Nichols-Long 21/01/2021 – 17/02/2021)	£252.00
iii.	Jill Lowry[18/11/20-30/11/20].....	£148.50
iii.	Sally Thomas(0hrs@£9.50 per hr).....	£00.00
iv.	Cardigan Bay Trading[clock toilets(Jan)].....	£18.99
v.	Cardigan Bay Trading[clock toilets(Feb)].....	£23.98
vi.	Solutions Factory[annual hosting fee].....	£150.00

2. S/O

LAS [8weeks]	£98.52
Clerk's Salary	£395.00
PLUS NET	£25.19
DWR CYMRU.....	£22.50
DWR CYMRU.....	£12.96

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£165.00
UNIT 2 [Seagh Farrington] Rental	£165.00
UNIT 3 [Paula McCreary].....	£143.07
UNIT 4 [Diane Newman].....	£174.33
ii. Rental for Gallery.....	Nil
iii. Attic Theatre Rent	£2,704.00

4. Requests for Financial Assistance

- i. Carmarthenshire Cruse Bereavement – Clerk to check whether they have been supported in the past
- ii. Macmillan – *tabled*
- iii. Paula McCreary reimbursed with 2 month's rent for inconvenience - £286.14

10. 02/21 Materion Angen Trafodaeth / Matters for Discussion

None

11. 02/21 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr A Jones – i. – *raised the matter of getting a smaller ladder to assist with setting the Christmas lights up and taking them down Christmas Lights – it was felt that the quote received was too high Cllr B Evans stated that he would make further enquiries by the next meeting.*
2. Cllr P Lewis – i. *asked when the next inspection of Christmas Lights was due – the Clerk stated that usually a letter came from CCC telling us when the inspection was due and in the past it has been every 5 years.*

12. 02/21 Date of next meeting

Nos Iau Mawrth 18ed 2021 trwy Zoom am 7.00yh / Date of Monthly Meeting March 18th 2021 at 7.00pm by Zoom

There being no further business the meeting terminated at 8.40pm

Signed _____ Date _____

