



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

## **DRAFT MINUTES**

Draft Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 19th October 2023 at 7.00pm at the Cawdor Hall Present:- Mayor – Cllr Hazel Evans. Councillors:- Allan Davies, Barry Evans, Alan Jones, Odette Little, Jayne Ludgate, Rhodri Phillips, Maureen Webley, CC Ken Howell Clerk: Stella Jones.

**1. 10/23 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllrs Peter Lewis, Dave Thomas.

**2. 10/23 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans – 9.1.vii , 9.2.S/O,

**3. 10/23 Heddlu / Police** – PCSO's J Kedward stated that flyers regarding no callers on Halloween had been distributed and children in the school have been notified of this. The town CCTV cameras have been good in solving some matters Cars were causing an obstruction on the pavement in Ebenezer Street. Cars parking at the bottom of Ffinant Rd had been asked to move. He reminded Cllrs that the Cilwendeg Rally would be held in town at the weekend.

**4. 10/23. i.1 Gymeradwyo Cofnodion Cyfarfod Misol Gorffennaf 20ed 2023 / To approve the Monthly Meeting Minutes held on the 20<sup>th</sup> July at the Cawdor Hall**

Proposer - Cllr Jayne Ludgate

Seconded – Cllr Odette Little

**5. 10/23 Materion yn Codi / Matters Arising**

Ref 6.v.07/21 Local Places for Nature – waiting for better weather for planting

Ref 10.i..11/22 Honeycomb Project – Cllr Ludgate stated that as the item above waiting now for better weather.

Ref 11.11.3i.11/22 War Memorial – Cllr H Evans stated that the work had been completed

Ref 12.4.i.04/23 Dôl Llewellyn – Cllr H Evans stated that she had been down and taken photographs of the site and forwarded them to CCC and informed them of the possible danger to children and adults visiting the site due to the amount of water and mud there.

Ref 6.xxviii. 09/23 Pharmacy – a response had been received from Jill Paterson Director of Primary Care regarding the situation

Ref 10.i.07/23 Old Courthouse – Landsker are now looking at options following the Consultation Day

Ref 9.4. 09/23 Jill Sutton – Cadernid Emlyn Resilience – the Mayor had spoken personally to J S and had been informed that they would not be pursuing that project at the present time.

**6. 10/23 Gohebiaeth / Correspondence**

i. email – Jill Paterson (Hywel Dda Health Board - Director of Primary Care,) – Pharmacy Response - *circulated*

ii. email – David & Ishtar Allen – Clerk & Cllr M Webley had dealt with the matter prior to the meeting

iii. email – OVW – news bulletin – *circulated*

iv. email – CCC – Planning Applications 11/09/23 - 22/09/2023 – *circulated*

v. email – Audit Wales – 2022-23 Completion of audit – *circulated*

vi. email – CCC – Planning Applications 25/09/23 - 29/09/2023 – *circulated*

vii. email – Dyfed Powys Police - PCC Bulletin – *circulated*

viii. email – Zero Hour – Newcastle Emlyn Town Council support for Climate and Ecology Bill – *circulated*

ix. email – The Great British Bake Off - Series 15 Applications Open – *circulated*

x. email – CCC – Latest news from Carmarthenshire County Council – *circulated*

xi. email – King George V – re Bonfire Night – *circulated* – Cllrs were informed that some of the businesses would be open on that evening

xii. email – CCC – Newcastle Emlyn Wifi July 23 – *circulated*

xiii. email – CCC – Planning Applications 02/10/23 - 06/10/2023 – *circulated*

xiv. email – Wales Air Ambulance - Community Council Appeal 2023 – *circulated*

xv. email – OVW - Apply now for a FREE Community Orchard Package – **circulated**

xvi. email – OVW – ONE VOICE WALES & D-DAY 80 - 6TH JUNE 2024 – *circulated*

xvii. email – Hywel Dda – Bevan Commission: engagement events - *circulated*

xviii. email – Octopus Energy unit rate changes – *circulated*

xix. email – CC 10 Towns App - 01 Sep 2023 to 30 Sep 2023: NCE: Castle: F155 Footfall Report – *circulated*

Signed \_\_\_\_\_

Date \_\_\_\_\_

- xx. email – Dewi Meirion – Priodas Pum Mil – *informing they would not be filming on the proposed date due to illness*
- xxi. email – MGS – Grotto for Victorian Night – *they will be able to set up after 2pm on the Wednesday*
- xxii. email – OVW & OPCW – Support to capture older people’s experiences of GP services – *circulated*
- xxiii. email – CCC – Planning Applications – *circulated*
- xxiv. email – OVW – Carmarthen Area Committee 26.10.23 @ 6.30pm
- xxv. email – LAS – Changes to Recycling Collections – *circulated*
- xxvi. email – Second Phase of Wales Air Ambulance Service Engagement to Take Place in October – *circulated*
- xxvii. email – Electrical Safety Fund Opening – 2023 – *circulated*
- xxviii. email – OPCC Communication - D-P Police Headquarters Open Doors Events 15<sup>th</sup> & 16<sup>th</sup> November – *circulated*
- xxix. email – Independent Remuneration Panel for Wales Draft Annual Report - February 2024 – *circulated*
- xxx. email – CCC – Planning Applications 09/10/23 - 13/10/2023 – *circulated*
- xxxi. email – Ysgol y Ddwylan School – *circulated*
- xxxii. email – OVW – October, November, Training Dates – *circulated*
- xxxiii. email – Boom – Priodas Pum Mil – filming on 26<sup>th</sup> October
- xxxiv. email - Review of Democratic Health in the Community and Town Council Sector responses by 27<sup>th</sup> November 2023 – *circulated*
- xxxv. email – Welsh Gov - Public Transport & Integrated Transport Division – *circulated* – *respond to the fact that they have not considered rural areas at all.*

**7. 10/23 Adroddiadau Pwyllgorau / Committee Report**

- i. Traders – following the meeting with the Tourist Manager they had looked at the draft flyer it was suggested that schools, and church halls needed to be included and withdraw Bethel chapel as it has now closed, the boundary has been extended.
- ii. Victorian Night – A poster is in the process of being created and will then be distributed. A list of prizes etc had been discussed, names for judging would be welcomed. The next meeting to be held on 1<sup>st</sup> November at 7pm.

**8. 10/23 Ceisiadau Cynllunio / Planning Applications**

**PL/06714** – Conversion of former chapel vestry to two residential (one bedroom) flats – School House, Church Lane, Newcastle Emlyn, SA389AB – *support*

**9. 10/23 Materion Ariannol / Financial Matters**

- i. Monthly Budget – *was presented, discussed and accepted.*
- ii. Completion of Audit Accounts – *no issues had been raised by Audit Wales*

**1. Invoice**

i.	Wyn Davies, Handyman(13/09/23 – 01/10/2023)	£200.00
ii.	Jenny Nichols-Long (21/09/23-18/10/23)	£294.00
iii.	Jill Lowry [17/09/23-30/09/23]	£204.75
iv.	“ “ [1/10/23 – 14/10/23]	£173.25
v.	Cardigan Bay Trading [Clock toilets]	£21.99+£57.17...£79.16
vi.	Cardigan Bay [ Mart Toilets]	£31.98 X 2.....£63.96
vii.	H Evans [diary]	£2.49
viii.	Landsker	£2,880.00
ix.	Jason Morgan Stoneman[cenotaph]	£523.20

**2. S/O or D/D**

LAS [per 4weeks]	£103.68
Clerk’s Salary	£394.80
HMRC [PAYE]	£ paid quarterly
CCC [Rates]	£353.00
OCTOPUS	£141.79
OCTOPUS	£31.47
DWR CYMRU	£86.00

**3. Credit**

**i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson]	£160.00
UNIT 2 [G&I Girardey]	£160.00
UNIT 3 [T Cannon]	£144.00
UNIT 4 [Sascha Butler]	£177.33
ii. Unit 4 Deposit	£200.00
iii. BOOM Cymru	£75.00
iv. Electricity payment from Units	£193.84
vi. Hire of Committee Room U3A	£25.00
vii. SLA [toilets]	£1,418.95

**4. Requests for Financial Assistance**

- i. Wales Air Ambulance - *£100 to be donated from the Mayors’ allowance*

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- ii. Ysgol y Ddwylan Eco Group – following discussion it was agreed that Council would purchase something to the value of £100 and donate it to the school

**10. 10/23 Materion Angen Trafodaeth / Matters for Discussion**

- i. Flyer/tourism – this was discussed There would be no shop or businesses names on it so that it would not date In this Council meeting other suggestions were recommended by Councillors, the Clerk would circulate a copy of the flyer after the meeting and any suggestions for improvement to be passed on to the Mayor prior to her meeting the next day at 1pm for discussion with CCC.
- ii. Mart Toilets – the running of these over the winter months was discussed, Cllr B Evans was asked to leave the meeting during discussion because of conflicting interest. Clerk to write to Knock Deighton asking for financial support. It was agreed that Mrs Jean Williams will carry out the work over the winter months and will be paid monthly for the next 6 months
- iii. Remembrance Sunday – Councillors to meet at Teifi Chips on 12<sup>th</sup> November at 9.30pm, it is not clear as yet whether there is to be a parade through town.
- iv. Attic Theatre Sign – Clerk to write asking why they wanted to change the original Welsh name [Theatr y Dafnod] also inform them that when creating bilingual signs when the two languages are above and below the Welsh is to be uppermost. The translation for the side by side signage was incorrect. The council would prefer the signs to be on wood or slate

**11. 10/23 Date of next meeting**

Nos Iau Tachwedd 16eg 2023 am 7.00yh Neuadd Cawdor / Date of Monthly Meeting November 16<sup>th</sup> 2023 at 7.00pm, At The Cawdor Hall

**12. 10/23 Sylwadau'r Cynghorwyr / Councillors' Comments**

1. Cllr. M Webley on behalf of Cllr D Thomas i. asked why there were no signs on the approach road from Carmarthen Rd showing where the 20mph speed begins – *the Mayor stated that CCC had not completed the work*
2. Cllr A Jones – i. alarms have started going off again at stated that they detectors needed cleaning and he would be seeing to it. Fire Safety Training was needed for all and Cllr Jones would arrange it.  
ii. Christmas Lights – Cllrs to contact Cllr Jones to state their availability for maintenance etc and lights should be tested before erecting so that replacement bulbs etc could be fitted – this to be done on the 29<sup>th</sup> of this month.
3. Cllr H Evans – i. asked Cllr Webley whether she knew from Cllr D Thomas if the Face Book page had been set up as what should go on it was to be discussed - *Cllr Webley stated that the preparatory work had not been completed.*  
ii. stated that Council would be going for the Revitalizing Rural Town Centre Grant for painting the windows on the ground floor level of the Cawdor Hall – *a quote had been received from S Whitton*  
iii. stated that she had asked the bank regarding the question of trustees for the Playing Field Committee and was informed that the bank would not have asked for this.  
iv. asked Councillors as it was not now statutory to provide hard copies of minutes would they be happy to just receive them electronically – *this was agreed and also that Agenda Items would not be posted but Councillors would receive hard copies at the commencement of the meeting.*
4. Cllr O Little – i. had received a signed letter from town traders earlier in the day to be brought to the meeting – *as this was not on the agenda for discussion and Councillors had not had the opportunity to peruse its content it could not be discussed and would be dealt with at the next meeting – in the meantime Clerk to scan the letter and circulate it to Councillors.*

There being no further business the meeting terminated at 9.00pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

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