

Cyngor Tref Castellnewydd Emlyn



Newcastle Emlyn Town Council

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**COFNODION CYFARFOD BLYNYDDOL**  
**ANNUAL MEETING MINUTES**

Cynhaliwyd Cyfarfod Blynyddol Cyngor Y Dref Castellnewydd Emlyn **Nos Iau, Mai 21ain 2026** am 7:00 o'r gloch yn Neuadd Cawdor.

The Annual Meeting of the Newcastle Emlyn Town Council was held on **Thursday, 21<sup>st</sup> May 2026** at 7:00pm at the Cawdor Hall.

Present: Cllrs, Allan Davies, Hazel Evans, Alan Jones, Alanna Jones, Peter Lewis, Jayne Ludgate, Alex Matthews, Maureen Webley

1. **05/26 Apologies for Absence**

Cllrs. A Matthews & K Howell

2. **05/26 Confirmation of 2025 Meeting**

Minutes of the 2025 Annual Meeting were confirmed and accepted on the 19<sup>th</sup> June 2025 monthly meeting.

3. **05/26 Sefydlu Maer a Dirprwy Faer / Inauguration of Mayor and Deputy Mayor & Signing of Declaration of Accepting Office**

**MAYOR:-** Cllr. Alan Jones – Proposer – Cllr Rhodri Phillips      Seconder Cllr Hazel Evans

**DEPUTY MAYOR:-** Cllr. Jayne Ludgate – Proposer – Cllr Rhodri Phillips      Seconder – Cllr Maureen Webley

4. **05/26 Materion yn Codi / Matters Arising**

There were no matters arising.

5. **05/26 Aelodaeth o Gyrrff Allanol / Membership of Outside Bodies**

OVW – Cllr Hazel Evans & Clerk

King George V Playing Field – Cllr Rhodri Phillips

Swimming Pool – Cllr Jayne Ludgate

Hanes Emlyn – Cllr Barry Evans & Maureen Webley

Emlyn Traders – Cllr Peter Lewis

Fair Trade – Cllr Alan Jones

Twinning – Cllr Allan Davies & Alanna Jones

NCE Cadernid – Cllrs Maureen Webley & Jayne Ludgate

6. **05/26 Ethol Aelodau Pwyllgorau / Election of Committee Members**

**Town Council Planning Committee:** (6):- Mayor & Deputy Mayor. Cllrs Allan Davies, Alanna Jones, Maureen Webley, with Cllr Hazel Evans as CC Representative

**Finance Committee:** (5):- Mayor & Deputy Mayor. Cllrs. Hazel Evans, Alanna Jones, Peter Lewis

**Procedures Review:** (5):- Mayor & Deputy Mayor. Cllrs. Allan Davies, Hazel Evans, Rhodri Phillips

**CCTV & Christmas Lights Committee:** (6) Cllrs. Alan Jones, Allan Davies, Barry Evans, Rhodri Phillips, Peter Lewis, Alex Matthews

**IT Committee:** (5) Mayor & Deputy Mayor, Cllrs Allan Davies, Alanna Jones, Alex Matthews

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Property Committee:** (5) Mayor, Deputy Mayor, Cllrs Barry Evans, Hazel Evans, Peter Lewis

**Victorian Night:** (5) Mayor, Deputy Mayor, Cllrs Barry Evans, Alanna Jones, Allan Davies

**Amphitheatre Committee:** (5) Mayor & Deputy Mayor, Alanna Jones, Maureen Webley, Rhodri Phillips

**7. 05/26 Lwfans y Maer / Mayor's Budget**

– expenditure to be presented to Clerk for reimbursement

**8. 05/26 Cyflogau / Salary for Clerk, Hall & Toilets Caretakers**

This to be reviewed at the June Finance Meeting

**9. 05/26 Cyfrifon Ariannol / Financial Accounts**

i. The Annual Accounts have been audited by Internal Auditor Mrs Ann James – these were presented and accepted by Councillors.

ii. Payment to Auditor for auditing of Accounts – Cllr H Evans proposed £300 and had asked whether the auditor is happy with the amount, this was Seconded by Cllr P Lewis

iii. Financial Check List - to be reviewed at the next Finance Meeting in June

**10. 05/26 Apwyntio Archwilydd Mewnol / Appointment of Internal Auditor**

For the financial year 2026/27 it was agreed to ask Mrs Ann James, Bryngolau, Capel Iwan as for previous years.

**11. 05/26 Materion Cyfansoddiadol / Constitutional Matters**

a. Meetings to be held on the third Thursday of every month except for August & December when council will not meet and meetings to commence at 7pm.

Dates of Meetings for 2026 – June 18<sup>th</sup>, July 16<sup>th</sup>, September 17<sup>th</sup>, October 15<sup>th</sup>, November 19<sup>th</sup>

Dates of Meetings for 2027 – January 21<sup>st</sup>, February 18<sup>th</sup>, March 18<sup>th</sup>, April 15<sup>th</sup>, May 20<sup>th</sup>

To nominate a Solicitor – W Evans George – Clerk to write & inform them of this

**12. 05/26 Dyddiad Cyfarfod Blynyddol 2027 / Date and Time of 2027 Annual Meeting**

The next Annual Council meeting will be on 20<sup>th</sup> May 2027 at 7.pm

The meeting terminated at 7.30pm

Signed \_\_\_\_\_

Date \_\_\_\_\_