



Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18th January 2018 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Peter Lewis [Mayor], Kelvin Baker, Allan Davies, Barry Evans, Hazel Evans, Alan Jones, Odette Little, Maureen Webley, Clerk: Stella Jones.

1. 01/18 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllr C Evans

2. 01/18 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllr H Evans – 9.2. S/O Clerk Salary.

3. 01/18 Heddlu / Police – Apologies.-

4. 01/18 a) I Gymeradwyo Cofnodion Cyfarfod Misol 23.11.17 / To approve the Minutes of the Monthly Meeting held on 23.11.2017 –

Proposed by Cllr Hazel Evans

Seconded by Cllr Barry Evans

5. 01/18 Materion yn codi / Matters Arising

Ref 6.xvii.06/16 Outstanding CCTV – there is a need to clean the camera by Premier, if funds allow two new cameras are needed for Sycamore Street – Finance committee stated that this could be proceeded with. It was agreed that when the new cameras would be installed any other jobs needed doing should be carried out as the telehandler would be on site.

Ref 11.10/16 Castle Lights & CADW – it's too wet to do anything there at present, it was agreed to look in to the cost of having cameras installed on the posts with the lights.

Ref 10.ii.10/16 Red Kiosk – the Clerk informed council that there was a delay with BT being able to remove the equipment but this would be carried out as soon as possible by their engineers.

Ref 11.b11/16 Town Pavements – Cllr H Evans stated that CCC had said the work would be carried out before the summer.

Ref 11.1.05/17 Tree in Castle Grounds – A full report had been received with work required doing on eight trees. Cllr P Lewis had sought three quotes to carry out the required pruning and felling of the specified trees. It was agreed to go for the cheapest namely Paul Toft Tree Services – the Clerk to inform him to proceed with the work.

Ref 11.2.10/17 Post outside Castle entrance – Cllr Barry Evans stated that the new centre post was in place, the key to be passed on to Wyn. It was also agreed to get prices for steel and concrete planters to replace the two posts on either side.

6. 01/18 Gohebiaeth / Correspondence

- i. CCC- Consent for Christmas Lights
- ii. Dai Lewis - Letter of thanks for donation
- iii. email – CCC – Planning Applications 20.11.17 - 24.11.17 – *circulated*
- iv. e-mail – Eiriol – Workshops – *circulated*
- v email – Dyfed Powys Police – Police Precept Consultation 2018/19 – *circulated*
- vi. email – OVW - Review of Community and Town Council Sector - Consultation Events 4/12/17 St Clears – *circulated*
- vii. email – CCC – Budget Consultation 2018-2021 – *circulated*
- viii. Western Power – Certificate of Unmetered Supply – *circulated*
- ix. email – OVW – November 2017 News Bulletin – *circulated*
- x. email – Wales Gov – Section 137 Discretionary Expenditure Limit 2018-19 – *circulated*
- xi. email – CCC – Planning Applications 27.11.17 - 01.12.17 – *circulated*
- xii. email – Hywel Dda Chc - Planning Questionnaire 2018/2019 – *circulated*
- xiii. email – OPCC – December Newsletter – *circulated*
- xiv. email – Leaving BT – what you need to know – *circulated*
- xv. email – Jill Sutton – Compliment for the council – *circulated*
- xvi. email – CCC – Planning Applications 04.12.2017 - 08.12.2017– *circulated*
- xvii. email – Mat Ridley – Castle Grounds Trees report
- xviii. email – Hywel Dda UHB – Drop in Events – *circulated*
- xix. email – Simon Thomas – invite to 'Farming in Wales' in N C Emlyn's Rugby Club, at 7pm on 18/12/17 – *circulated*

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- xx. email – OVW – One Voice Wales Community and Town Council Consultation Events – Next Steps – *circulated*
- xxi. email – Planning Aid Wales - 18.1.18 Free Planning Training - training workshop for community & town councils at Parc y Scarlets, Llanelli – *circulated*
- xxii. email – Law Commission – Planning law in Wales Consultation – *circulated & noted*
- xxiii. email – OVW – Expert Panel on Assembly Electoral Reform - Report publication – *circulated*
- xxiv. email – Wales Gove - Review of the Community and Town Council Sector – *circulated*
- xxv. email – CCC – Planning Applications 11.12.17 - 15.12.17 – *circulated*
- xxvi. email – CGGSG * CAVS – *circulated*
- xxiv. email – CCC – Planning Applications 25.12.2017 - 29.12.2017 – *circulated*
- xxviii. email – CHC – Welsh Government advert for recruitment to Hywel Dda Community Health Council – *circulated*
- xxix. email – CCC – Planning Applications 01.01.2018 - 05.01.2018 – *circulated*
- xxx. email – Fair Trade Group Meeting - Monday 8th January, 5.30pm at Fair and Fabulous.
- xxxi. email – OVW – Quick Check Training Finder - Mid - February - July 2018 – *circulated & noted*
- xxxii. email – Eiriol – Newsletter – *circulated*
- xxxiii. email – Adopt a kiosk – *there are technical problems to be sorted by BT before completion of agreement*
- xxxiv. Cyngor Tref Caerfyrddin – clustering – *Clerk to find out details*
- xxxv. SSE – Contract renewal opportunity for Castle – *leave it as it is*
- xxxvi. email – Melanie Davies – Attic Theatre – *it was agreed that the keys situation should remain as before.*
- xxxvii. email – OVW - General Data Protection Regulation – *circulated & noted – further discussion at next meeting*
- xxxviii. email – Nigel Hillier Vision ICT – website – *gave a price for preparing a Welsh language site- Clerk to ask for quote from Solutions Factory.*
- xxxix. email – Layton Davies Building Inspector CCC – NCE Library – *permission granted to erect scaffolding for necessary repair work to building*
- xxxx. email – Public Health(Wales) Act 2017 Section 8: Local Toilets Strategies – consultation document on Statutory Guidance for Local Authorities - *circulated*
- xxxxi. email - Community Representation - Review of the Community and Town Council Sector – *circulated & noted*
- xxxii. email – Bee Friendly Scheme – *circulated*

7. 01/18 Adroddiadau Pwyllgorau / Committee Report

Finance – The following recommendations were put forward by the committee to be discussed by full council:- admin costs to pay clerks salary in future to be from payroll, remodelling of website to comply with Welsh Language Policy, adaptations to CCTV& Christmas lights, additional work required on some trees in the Castle grounds, receipts taken as minimal rental income from units and hall, Attic Theatre rent taken as last year. These recommendations were adopted by the full council, following this it was agreed that the precept should be raised by 2.5%. It was also agreed that Unit holders should only be charged £5 per month for broadband rental to commence at the beginning of March.

King George V Playing Field – not very proactive at present. A safety check has been carried out on the equipment and quite a few items need repairing. A meeting needs to be called and Cllr Webley is pursuing this.

Cawdor Hall – everything is going really well. Unit 3 has asked for internet connection – Joe Thomas is checking this out.

Victorian Night – Cllr P Lewis stated that it had been a successful evening and everyone agreed that to have the choir singing at the presentation was a good idea. Councillors felt that it would be good if presentations could be made a little earlier. Cllr Odette Little was congratulated by the Mayor on her very hard work in ensuring the success of the evening.

Fair Trade – a coffee morning is due to be held before the end of the month. Fair Trade fortnight will be held between 27th February -12th March. The next meeting is to be held on 12th February at Fair & Fabulous at 5.30pm

8. 01/18 Ceisiadau Cynllunio / Planning Applications

Dim / None

Notice was given that there would be changes to the Traffic Calming site at Aberarad.

9. 01/18 Materion Ariannol / Financial Matters

1. Invoice

i.	Wyn Davies, Handyman(19/11/17 – 14/01/2018).....	£297.00
ii.	J Long, Toilet cleaning(17/11/17-21/12/17)	£280.00
iii.	J Long, Toilet Cleaning(21/12/17 – 18/01/18)	£224.00
iv.	Sally Thomas[21/11/18 – 14/01/18 - 38hrs].....	£304.00
v.	Expenditure [sundries]	£12.00
vi.	Joe Thomas	£470.21 Pd
vii.	Joe Thomas	£41.73
viii.	Teifi Valley	£48.31
ix.	Cardigan Bay Trading 30/11/17.....	£37.87
x.	Cardigan Bay Trading 31/12/17	£48.41
xi.	Stella Jones [Ink]	£109.00
xii.	BT Call Out for repairs.....	£120.80 d/d
xiii.	Parc Piliiau[Mark Jukes]	£1,158.00
xiv.	Barry Evans Metalwork[Xmas tree]	£456.00
xv.	JDR Thomas	£8.00
xvi.	Tiger Window Cleaning	£20.00

Signed _____ Date _____

2. S/O

LAS [4weeks]	£89.40 due on 30/11/2017
LAS [4weeks]	£110.70 due on 22/12/2018
LAS [4weeks]	£89.40 due on 25/01/2018
DWR CYMRU/WW[Jan].....	£79.00
Clerk's Salary	£358.33 X2
BT (Nov)	£20.17
PLUS NET	£28.80 03/12/17
PLUS NET	£6.50 18/12/17
PLUS NET	£41.40 03/01/18
CCC Rates	£314.00 x2
SWALEC	£33.79
SWALEC	£23.29
SWALEC	£38.00X2
PWLB	£1,524.87 20/12/2017
GRAIG CHAPEL	£75.00

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1	£156.00X2
UNIT 2	£157.00
UNIT 3	£138.07
UNIT 4	£173.33

ii. Rental for Gallery£610.00

iii. Precept£8,893.16

iv. Victorian Night donation£1,000.00

4. Requests for Financial Assistance

URDD – Eisteddfod yr Urdd 2018 –
Teenage Cancer Trust

10. 01/18 Materion Angen Trafodaeth / Matters for Discussion

- Gwefan y Cyngor/ Council Website – the Clerk had asked Vision ICT what the cost would be to produce a Welsh website – they stated that duplicating it would cost £300 to create the site without content. To add content the total cost would be £950 but the council would need to pay for the translation. It was resolved to look in to the total costing from other companies. Menter had stated that they would be prepared to translate the minutes to Welsh.

11. 01/18 Sylwadau'r Cynghorwyr / Councillors' Comments

- Cllr A Jones – Thanked everyone for their help during the preparation of the Christmas Lights. The Mayor reiterated this and stated that there had been praise for the lights during Victorian Night. A letter of thanks should be sent to Cllr Barry Evans for making and donating a metal Christmas tree for the town.
- Cllr K Baker – i. asked if the Christmas Lights could be switched on earlier so that shopper can appreciate them – *this was agreed*
- Cllr B Evans – stated that he would look after the Christmas Trees again this year.
- Cllr H Evans – i. stated that there are 2 charging points for electric vehicles at the furthest end of the Mart Car Park and these will be going live soon.
ii. asked if the Clerk could ask Insp.Gareth Jones to write a letter of support to Thomas Evans CCC supporting the 'Application for a Safe Routes in the Community '
iii. enquired whether a report had been received regarding the trees in the pavement outside the Catholic Church.
- Cllr P Lewis – i. A quote has been received for doing the work on the path in the Castle Grounds, it was agreed to get more quotes
ii. the Mayor of St Clears has sent an invitation to two fund raising events on the 16th February at the Corran Resort, Laugharne.
iii. informed Council that he intended holding a Charity Ball on the 16th March 2018 at the NCE Rugby Club to raise funds to the King George Vth Playing Field and Air Ambulance Wales to commence at 7-7.30pm. Tickets £30 per person available from the Mayor.

12. 01/18 Date of next meeting

Cyfarfod nesaf Chwefror 15ed 2018 yn Neuadd Cawdor am 7.30yh / Date of Next Meeting 15th February 2018 at the Cawdor Hall 7.30pm

There being no further business the meeting terminated at 9.25pm

Signed _____ Date _____

