

Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

Mayor Making 2014

The Mayor Making Ceremony was held on Wednesday 14th May 2014 at Ysgol Gyfun Emlyn, Newcastle Emlyn at 7:30pm. Present: Councillors and invited guests.

Apologies: Received from various guests.

1. Cllr. Kelvin Baker outgoing Mayor encapsulated his year in office and then presented certificates in recognition of achievement to: Mari Fflur Phillips, Ellie May Tromans, Sam Bleach & Cllr Hazel Evans. Not present: Carwyn Harries, William Thomas, James Williams, Carmarthenshire Winners of the Trading Standards' Young Consumer of the Year Team, Carmarthenshire Winners of the Young Enterprise Team Programme, Welsh Champions of the First Lego League.
2. Cllr Gareth Williams was elected as Mayor. This was proposed by Cllr Kelvin Baker, seconded by Cllr Pauline Evans and passed by the Council unanimously.
3. Cllr Gareth Williams read and signed the acceptance of office.
4. Cllr Gareth Williams proposed a vote of thanks to the outgoing Mayor, this was seconded by Cllr Gareth Williams and passed unanimously.
5. Cllr Pauline Williams was elected as Deputy-Mayor. This was proposed by Cllr Maureen Webley, seconded by Cllr Cefin Evans and passed by the Council unanimously.
6. Cllr Pauline Evans read and signed the acceptance of office.
7. Cllr Gareth Williams appointed Reverend Dr Wynford Thomas as Chaplain.
8. Alana Jones & Martha & Joshua Lee provided entertainment and light refreshments followed the Ceremony

Annual Meeting 2014

The Annual Meeting was held at The Teifi Valley Day Centre on Thursday 15th May 2014 at 7:30pm. The Mayor, Cllr Gareth Williams presided.

Present:- Cllrs. Kelvin Baker, Allan Davies, Cefin Evans, Hazel Evans, Pauline Evans, Alan Jones, Odette Little, Peter Lewis, Maureen Webley, & Clerk:- Stella Jones, Member of the press.

1. Apologies – None.

2. Confirmation of Previous Minutes

The minutes of the 2013 Annual Meeting had been accepted as correct in the June 2013 meeting.

3. Matters arising.- There were no matters arising.

4. Membership of Outside Bodies

One Voice Wales:	Cllr Hazel Evans & Clerk
Playing fields:	Cllr Cefin Evans
Swimming Pool:	Cllr Pauline Evans
Hanes Emlyn:	Cllr Peter Lewis
Chamber of Trade:	Cllr Odette Little
Youth Club Committee:	Cllr Maureen Webley
CCC Waste Forum:	Cllr Cefin Evans, Cllr Gareth Williams
Mart	Cllr Kelvin Baker
Emlyn Hall	Cllr Kelvin Baker
Fair Trade	Cllr Cefin Evans, Cllr Odette Little

Signed _____

Date _____

Cofnodion Cyfarfod Blynyddol Cyngor Tref Castellnewydd Emlyn – Annual Meeting Minutes of NCEmlyn TC 15/05/14

5. Election of Committee Members

Town Council Planning Committee: (5):- Deputy Mayor. Cllrs. Maureen Webley, Alan Jones, Odette Little, Allan Davies with Cllr Hazel Evans as CC representative

Finance Committee: (5):- Mayor. Cllrs. Hazel Evans, Cefin Evans, Alan Jones, Peter Lewis,

Procedures Review: (5):- Mayor. Cllrs. Allan Davies, Hazel Evans, Pauline Evans, Alan Jones

CCTV Committee: (4) Cllrs. Alan Jones, Gareth Williams, Kelvin Baker, Peter Lewis

Christmas Lights: (4) Cllrs. Alan Jones, Gareth Williams, Kelvin Baker, Peter Lewis

6. Mayors Allowance

The Mayors Allowance to remain at £1,000.00

7. Clerks Salary

This was reviewed in Finance Committee and was recommended to be raised to £335.96 per month, this was accepted by full council.

8. Financial accounts

- i. The Annual Accounts have been audited by Internal Auditor and formally accepted by Council :-
Proposer: Cllr P Evans Seconder : Cllr O Little

ii. **Financial Check List**

Monthly Rental :- **To be reviewed every June & then if there is a motion for increase this will commence in September**

One unit on lease at present – Unit 5 by Mr Richard Squires - £200.00 per month

Annual Rental :- Attic Theatre – April £520.00 this will be paid quarterly by Standing Order

Market Hall Coin Metres – to be emptied monthly by Clerk & 1 Councillor – this to be resumed as units are leased

Precept – check for receipt in April, September & January

VAT claim – when a large amount to claim or end of April annually

May – review of Clerk's Salary by Finance Committee

9. Appointment of Internal Auditor

All in favour of Mrs Ann James of Capel Iwan Auditing the accounts and to be paid the sum of £75.00

10. Constitutional matters

It was agreed to continue to hold meetings on the third Thursday of every month except for August and December when there will be no meetings:

Dates of 2014 Meetings: June19th, July17th, September18th, October16th, November20th.

Dates of 2015 Meetings: January15th, February19th, March19th, April16th, May20th&21st.

W Evans & George were appointed as solicitors for the Town Council for the year 2013/14, and should be advised of this.
Proposer:- Cllr Maureen Webley

Seconder:- Cllr Odette Little

There being no further business the meeting was closed at 8.00pm

Signed _____

Date _____

