



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18<sup>th</sup> May 2023 at 7.00pm at the Cawdor Hall  
Present:- Mayor – Cllr Hazel Evans. Councillors:- Barry Evans, Alan Jones, Peter Lewis, Odette Little, Jayne Ludgate, CC Ken Howell. Clerk: Stella Jones.

**1. 05/23 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllrs A Davies, D Thomas, M Webley

**2. 05/23 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans – 9.2.S/O, 9.1.vi. O Little – 9.1.xi. J Ludgate – 9.1.xii.

**3. 05/23 Heddlu / Police** – the report was given in the Annual Meeting

**4. 05/23. i. I Gymeradwyo Cofnodion Cyfarfod Misol 20.04.2023 / To approve minutes of the Annual Meeting held on 16.03.2023** – *these were accepted with the amendment as the Clerk stated that item 6.xxiv.04/23 had been omitted from the minutes*  
Proposer – Cllr. B Evans  
Seconder – Cllr. P Lewis

**5. 05/23 Materion yn Codi / Matters Arising**

Ref 6.v.07/21 Local Places for Nature – *work will be completed the same time as the Honeycomb Project*

Ref 10.i.11/22 Honeycomb Project – *Cllr Ludgate stated that they were waiting for costings for the necessary groundwork. The Art work is coming on well there is one more workshop day on 1<sup>st</sup> Thursday in June working with Plant Dewi.*

Ref 11.11.3i.11/22 War Memorial – *Cllr H Evans stated that she is due to meet with an expert to give a quote for the work needed to be done*

Ref 6. xv. 03/23 Independent Remuneration Panel for Wales – the clerk accepted signed letters from the Councillors of their Option.

Ref 10.ii.04/23 Bins for Castle Grounds – *following the site visit it was resolved to get a quote from Castle Forge and also look for alternative types of bins and the findings to be discussed in the Finance Committee and reported back to council at the next meeting*

Ref 12.4.i.04/23 Dôl Llewellyn – *following the site visit it has been arranged for Ceirios Davies to dig a section to try and find out what is the water problem*

Ref 6.xxiv 04/23 Traders re request for banners – *two quotes had been received and it was agreed to ask Action Graffix to proceed with the work of printing the three banners*

Ref 3. 04/23 Response from Inspector Matthew Howells – *responding to the concern expressed by council to the behaviour of young people in the town.*

Ref 9.1.vi 04/23 Election Costs – *response to letter query of the extremely high cost (although the cost was shared with the CCC) of the recent elections showing a breakdown of the charges*

**6. 05/23 Gohebiaeth / Correspondence**

i. email – MGS – Gŵyl Fach Newy' – *this is to replace the previous Carnival Week*

ii. email – CCC – Ultann George – Election cost breakdown

iii. email – OVW – News Bulletin – *circulated*

iv. email – CCC – Code of Conduct Training –

v. email – MGS – 'Cystadleuaeth Addurno' ar gyfer Eisteddfod yr Urdd – *circulated*

vi. email – His Majesty's Lord-Lieutenant of Dyfed - INVITATION: 07.05.23 A Service of Celebration to mark the Coronation of Their Majesties The King and The Queen Consort at St David's Cathedral – *circulated*

vii. email – Rod King - Invite for Newcastle Emlyn Town Council to our 3rd - Thanks for 20 Zoom – *circulated*

viii. email – OVW – Motions for 2023 Annual General Meeting – *circulated*

ix. email – Zurich – Insurance Renewal – *enquire about adding defibs to the policy*

x. email – CCC – Latest news from Carmarthenshire County Council – *circulated*

xi. email – OVW & Wales Gov – Written Statement: Democratic Health of Community and Town Councils – *circulated*

xii. email – Versus Arthritis Information Session - Versus Arthritis Research Thursday 25<sup>th</sup> May – *circulated*

Signed \_\_\_\_\_

Date \_\_\_\_\_

- xiii. email – Joe Turner Action Graffix – quote – *proposed to ask him to go ahead and print the banners*
- xiv. email – CCC – Mai Di Dor/No Mow May – *circulated*
- xv. email – CCC – Newcastle Emlyn Wifi April 23 – *circulated*
- xvi. email – Cefin Evans – *letter of resignation – clerk to respond thanking him for his services*
- xvii. email – CCC – Planning Applications 24.4.23 – 28.4.23 – *circulated*
- xviii. email – CCC – Planning Applications 01.5.23 – 05.5.23 – *circulated*
- xix. email – Castle Forge – Quotation for Bins in Castle Grounds
- xx. email – Jill Sutton – re banners
- xxi. email – Ten Towns Circular Economy Event – The Gate St Clears 9.30-1.30 Thursday 25<sup>th</sup> May 2023
- xxii. email – Code of Conduct Training – *councillors were informed that they would need to follow this during their term of office – its available through Zoom*

## **7. 05/23 Adroddiadau Pwyllgorau / Committee Report**

Fun Day to celebrate the King's Coronation – Cllr Ludgate stated that considering the weather it was well attended. A lot of people worked really hard to make it a success.

Old Court House – councillors were asked to study the report thoroughly and then it can be discussed imminently

## **8. 05/23 Ceisiadau Cynllunio / Planning Applications**

Dim / None

## **9. 05/23 Materion Ariannol / Financial Matters**

- i. Budget – Monthly Budget Sheet
- ii. Electricity Contract for Public Conveniences – *Cllr A Davies not present and as he was making enquiries for the best contract offers it was therefore not possible to discuss.*
- iii. The police informed Council that they would require to use their own electrician to prepare the site for the Digital Notice Board the cost being £496 – *this was accepted by the council*

### **1. Invoice**

i.	Wyn Davies, Handyman(19/04/23 – 07/05/2023).....	£520.00
ii.	Jenny Nichols-Long (20/04/2023 –17/05/2023).....	£280.00
iii.	Jill Lowry [15/04/2023 – 12/05/2023].....	£360.00
iv.	Cardigan Bay Trading [Clock toilets] .....	£26.99
v.	ABS [Fire Extinguishers].....	£54.00
vi.	Hazel Evans [ <i>purchase of printer for Council</i> ].....	£218.47
vii.	CCC [Footway Lighting – Energy - £462.36, Maintenance - £1247.46, VAT £341.96].....	£2,051.78 -Pd
viii.	Zurich Insurance Renewal .....	£2,403.04
ix.	Squeaky Clean Windows [3X£15.00].....	£45.00
x.	SSE [Public Conveniences].....	£143.98
xi.	Tivy Hall [flowers for out-going Mayor & Deputy] .....	£30.00
xii.	Jayne Ludgate(repayment for Mayors' Expenses2022/23).....	£320.00
xiii.	Jayne Ludgate(repayment for Back Trax Band) .....	£300.00

### **2. S/O or D/D**

LAS [per 4weeks] .....	£103.68
Clerk's Salary .....	£376.00
OCTOPUS.....	£237.44
OCTOPUS .....	£34.06
DWR CYMRU(PC).....	£44.50

### **3. Credit**

#### **i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson].....	£160.00
UNIT 2 [G&I Girardey] .....	£165.00
UNIT 3 [T Cannon].....	£144.00
UNIT 4 [Diane Newman].....	£177.33
ii. CCC [Library rental].....	£4,000.00
iii. CCC [Precept].....	£10,637.23

### **4. Requests for Financial Assistance**

- i. Menter Gorllewin Sir Gâr - £100
- ii. Eisteddfod C N Emlyn - £100
- iii. Mudiad C.Ff.I Sir Gâr / YFC – donation had been given in November
- iv. Wiberod Emlyn [Female Rugby under 16s] - £50
- v. SSAFA – not deemed local

## **10. 05/23 Materion Angen Trafodaeth / Matters for Discussion**

None

Signed \_\_\_\_\_ Date \_\_\_\_\_

**11. 05/23 Date of next meeting**

Dyddiad Cyfarfod Misol ar 15ed o Fehefin 2023 am 7.00yh yn Neuadd Cawdor / Next Monthly Meeting June 15<sup>th</sup> 2023 at 7.00pm in the Cawdor Hall

**12. 05/23 Sylwadau'r Cynghorwyr / Councillors' Comments**

1. Cllr. J Ludgate i. suggested bunting be hung in the town to celebrate the forthcoming Urdd eisteddfod, she stated she had some that could be used
2. Cllr. A Jones i. stated that the Fair Trade Walk was very good and enjoyable  
ii. the information board in Dôl Llewellyn is in a poor state of repair he requested that council a quote for a new frame – *this was agreed*
3. Cllr H Evans i. stated that the Civic Service will be held at Holy Trinity Church on the 4<sup>th</sup> June at 2.30pm .

There being no further business the meeting terminated at 9.13pm

Signed \_\_\_\_\_ Date \_\_\_\_\_