



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18th April 2024 at 7.00pm at the Cawdor Hall
Present:- Mayor – Cllr Hazel Evans. Councillors:- Allan Davies, Barry Evans, Alan Jones, Peter Lewis, Odette Little, Jayne Ludgate, Rhodri Phillips, Dave Thomas, Maureen Webley. Clerk: Stella Jones. Also present: PCSO J Kedward & Leah Jones
The Mayor extended sympathy to Cllr D Thomas & family on the death of his mother in law.

1. 04/24 Ymddiheiriadau am Absenoldeb / Apologies for Absence – CC K Howell

2. 04/24 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllr H Evans – 9.2.S/O,

3. 04/24 Heddlu / Police – PCSO J Kedward stated that youngsters were causing mayhem in town and the Police have had a meeting with Emlyn School. The Cawdor Hall had been daubed with graffiti on all cubicles and one of the electric hand dryers had been tampered with.

4. 04/24. I Gymeradwyo Cofnodion Cyfarfod Misol Mawrth 21ain 2024 / To approve the Monthly Meeting Minutes held on the 21st March 2024 at the Cawdor Hall

Proposer - Cllr Barry Evans

Seconded – Cllr Jayne Ludgate

5. 04/24 Materion yn Codi / Matters Arising

Ref 10.i.07/23 Old Courthouse – Cllr H Evans stated that a grant OF £14,000) had been awarded to purchase equipment etc to help charities /organisations to fund raise and to promote the UK Junior Cycling Championship which will take place in the area on the 29th & 30th June 2024. A special meeting is required to deal with the Applications of Interest for the use of the building – meeting to be held on 2nd May at 7pm.

Ref 6.xi.01/24 Amphitheatre – Cllr H E vans stated that HCE have been requested to do proper drawings and are preparing for planning Application.

6. 04/24 Gohebiaeth / Correspondence

i. email – CCC - Order - Carmarthenshire 30mph Speed Restrictions x 3– *circulated*

ii. email – CCC – Consultation Results – *circulated*

iii. email – CCC – Town & Community Council Updates – *circulated*

iv. email – CCC – Planning Applications 25/03/2024 - 05/04/2024 – *circulated*

v. email – Cymdeithas Cymru – Forum on "Local Community Enterprises as Drivers of the Local Economy" – *circulated*

vi. email – OVW – Cyfarfodydd Pethau Bychain Meetings 16/04/24 11am & 6.30pm – *circulated*

vii. email – OVW – Cost of Living Crisis Newsletter: April 2024 – *circulated*

viii. email – OVW – Carmarthen Area Committee 23.4.24 St Peters, Carmarthen at 6.30pm – *circulated*

ix. email – CCC – Conservation Areas - Online Seminars 25th & 29th April – *circulated*

x. email – Jill Sutton – Fair Trade Group meeting Tuesday 16th April at Fair & Fabulous – *circulated*

xi. email – Jill Sutton – Newcastle Emlyn Economic Recovery and Growth Plan – *circulated*

xii. email – Octopus Energy – Welcome Pack Re Cawdor Hall Public Conveniences – *circulated*

xiii. email – BBC Filming Enquiry Wednesday 17th April 2024

xiv. email – Transport for Wales – announce future timetable review update – *circulated*

xv. email – CCC – Code of Conduct Training via Zoom 28/6/2024 at 2pm – *circulated*

xvi. email – Mudiad Meithrin – invitation to their Business Breakfast to outline their work 3/05/24 from 10am -12pm - *circulated*

xvii. email – OVW - Pre-Election Period” Annual Timetable of Actions. A simple guide for Community and Town Councils

xviii. email – CCC - Notification of MFA Subsidy grant awarded for £2,000

xix. email – OVW - Online Workshop: Cost of Living Crisis Project – *circulated*

xx. email – CCC - Planning Applications 08/04/2024 - 12/04/2024 – *circulated*

xxi. email - The latest from Actif Communities - *circulated*

xxii. email - Welsh Gov. - Vacancy -- Public Appointments – *circulated*

xxiii. email – CCC - Check if your business is eligible to benefit from grants to help reduce running costs - *circulated*

7. 04/24 Adroddiadau Pwyllgorau / Committee Report

i. Traders – Cllr D Thomas stated that he had stood down as Chair as of immediate effect. He stated that Huw Parson is to make a testimonial statement to promote the town. The next meeting is on 8th May.

ii. Collective – have met and Cllr D Thomas stated that CCC has confirmed the 4K grant but due to invoices required to be presented up front it was uncertain whether the event could proceed - County Councillor would query regarding the procedure when claiming the grant. The Traders have agreed to donate £600 towards the Music in the Park event. Next meeting is on 25th April.

Signed _____

Date _____

iii. Property Meeting –

- i. The fire Assessment report was discussed with the following recommendations to Full Council :-
 New smoke alarm needed in store room cupboard and electrical intake cupboards.
 Fireboard plaster sheets needs put in store room cupboard to comply with assessment.
 Doors to electrical intake cupboards to be fitted with fire board plaster sheets.
 Emergency lights to be checked and installed in the hallway leading to units.
 Fire alarm strobe light to be fitted into unit 4.
 Library asked to move the lockers away from the door and replaced with desk (CCC advised).
 Trap door to clock tower to be permanently kept closed, notice to be placed on trap door.
 CO2 fire extinguisher needed for Gallery.
- ii. Dampness problem in Hanes Emlyn, skirting board rotten which may be damp rot, also wall adjacent to steps leading to attic theatre showing signs of water ingress - these to be looked at urgently.
- iii. Get quotes for steam cleaning the toilets - *to be obtained asap*.
 The recommendations were adopted. Proposed by Cllr D Thomas and seconded by Cllr P Lewis.

8. 04/24 Ceisiadau Cynllunio / Planning Applications

PL/07332 - Solar Photovoltaic installation under the ECO4 grant scheme - Swan House, Bridge Street, Newcastle Emlyn, SA38 9DX – *not a problem as long as the panel are fitted to the rear of the property and not facing the street*

9. 04/24 Materion Ariannol / Financial Matters

i. Budget – *end of year accounts were presented and accepted*

1. Invoice

i.	Wyn Davies, Handyman (17/03/24 – 14/04/2024).....	£740.00
ii.	Jenny Nichols-Long (21/3/24- 18/04/24)	£294.00
iii.	Jill Lowry (1/04/24-18/04/24)	£189.00
iv.	Cardigan Bay Trading [Mart toilets]	£65.96
v.	Cardigan Bay Trading [Clock Toilets]	£43.98
vi.	SolutionsFactory.....	£83.35
vii.	Fire Assessed	£360.00
viii.	Jean Williams	£100.00
ix.	CCC Street Lights	£3,017.16
x.	West Wales Electric	£305.68
xi.	West Wales Electric	£54.00

2. S/O or D/D

LAS [per 4weeks]	£103.80
Clerk's Salary	£394.80
OCTOPUS.....	£117.23
OCTOPUS	£33.64
DWR CYMRU	£86.00
CCC [Rates]	£370.20

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£160.00
UNIT 2 [G&I Girardey]	£160.00
UNIT 3 [T Cannon].....	£144.00
UNIT 4 [Stacey Sayers].....	£195.06
Depost on Unit 4.....	£200.00
Re-payment	£79.38

4. Requests for Financial Assistance

NCE & District Collective - £350 towards the cost of Insurance for the Music in the Park Event on 27th July
 Kids Cancer Charity - *Tabled*
 Gŵyl Fach Newy' – June 2024 – *to be dealt with in the May meeting*

10. 04/24 Materion Angen Trafodaeth / Matters for Discussion

- a. Election of Deputy Mayor – Cllr Odette Little was proposed by Cllr P Lewis and Seconded by Cllr H Evans all in Favour
- b. Cawdor Hall Public Conveniences – it was agreed that they should be steam cleaned and quotes be obtained, the walls have been painted by Cllr H Evans to hide the graffiti made by the local youths.

11. 04/24 Date of next meeting

Nos Iau Mai 16eg 2024 am 7.00yh Neuadd Cawdor / *Date of Monthly Meeting May 16th 2024 at 7.00pm, Cawdor Hal*

Signed _____ Date _____

12. 04/24 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr. Rh Phillips – i. leaves on the Castle path making it slippery in places and also the grass is encroaching on the path.
2. Cllr J Ludgate – i. Steam Punk event –stated that she had attended as well as Cllr A Jones and there was possibly one or two things that could be emulated or adapted for Victorian Night.
3. Cllr A Jones – i. stated that the litter bin on the path near the Emlyn Arms requires emptying
4. Cllr D Thomas – i. queried as to when the wall opposite EdedaJ was being repaired – *Cllr H Evans stated that she would follow this up with CCC*
5. Cllr H Evans – i. stated that Sean Whitton is due to paint the ground floor windows of the Cawdor Hall in June from £2,000 grant funding received from CCC – *this just needed to be checked that he was on schedule to do the work.*

The meeting terminated at.8.25pm .

Signed _____ Date _____