

NCE TOWN COUNCIL, NOTES OF MEETING held 20th April 2015 7.00pm

To discuss the development of the Cawdor Hall Project

Present: Cllrs G.Williams, Pauline Evans, Odette Little, Alan Jones, Kelvin Baker, Allan Davies, Peter Lewis, Maureen Webley, Co.Cllr Hazel Evans

Apologies: Cllr Cefin Evans

GW welcomed cllrs to the meeting, the main purpose being to ratify the appointment of the Development Officer, Nerys Davies. There was a brief discussion of the interview process and the applicants. The Clerk to notify the three unsuccessful applicants.

This full TC meeting was also to put forward ideas about the development of the Hall and then a Sub-Committee be formed to liaise with the Dev.Off. SubC to be the new mayor PE, OL, GW, HE, & AJ, but other members could attend if they wished to.

The Development Officer joined the meeting, 7.25pm It was agreed that a copy of the original HLF application be made available so she could see the remit of the project particularly in relation to community involvement. It was agreed that a report would be prepared for TC monthly meetings and day to day contact would be with PE.

- There was discussion about the BT phone line and the type of broadband service required. It was agreed there would be an answerphone facility and the D.O. could access it by mobile.
- An individual email address would be set up for the D.O.
- There was some discussion about fire exit/door. The Fire Officer scheduled to visit at end of week
- GW had obtained estimate for building materials to refurbish 2 back units and create a storage facility for TC furniture. £600 + cost of 2 doors. Agreed to proceed asap.
- Electricity meters would be moved into each individual unit. Clerk to continue to collect cash. Meters would be upgraded one at a time.
- Rates to be paid by individual stall holders. TC would only be responsible for rest of ground floor area. This would reduce TC costs.
- Rental costs: Committee room £7.00 per hour (without use of kitchen unit) Community area £25 day??? Exhibition rate £30 per day £180 per week.
- Interpretation centre: iPad, Screens for videos/DVDs, Computer (Wifi) Aim to keep open as much as possible. D.O. suggested training volunteers. D.O. to visit Llandovery Centre to get more info.